



2013 Annual Report Dalton, Massachusetts



ANNUAL REPORTS OF THE TOWN OF DALTON MASSACHUSETTS FOR 2013

| | |
|---|---------------------------------------|
| Population 2013 Census (As of December 31, 2013)..... | 6,934 |
| Number of Registered Voters..... | 4,489 |
| Area..... | 21.83 Sq. Miles |
| Latitude..... | 42° - 30” |
| Longitude..... | 73° - 10” |
| Miles of State Road..... | 6.75 |
| Miles of Town Road..... | 44 |
| Tax Rate (Town)..... | \$18.51 |
| Tax Rate (Fire District)..... | \$.79 |
| Total Tax Assessed (Town-Includes Personal Property)..... | \$10,983,800 |
| Total Tax Assessed (Fire District)..... | \$468,784.58 |
| Total Valuation..... | \$593,398,192 |
| ‘14 Town Meeting..... | May 5, 2014 (7:00 p.m.) |
| ‘14 Town Election..... | May 12, 2014 (10:00 a.m. – 8:00 p.m.) |
| ‘15 Town Meeting..... | May 4, 2015 (7:00 p.m.) |
| ‘15 Town Election..... | May 11, 2015 (10:00 a.m. – 8:00 p.m.) |

All elections are held at the Dalton CRA located at 400 Main Street.

Please bring this report with you to the May 5, 2014 Annual Town Meeting.

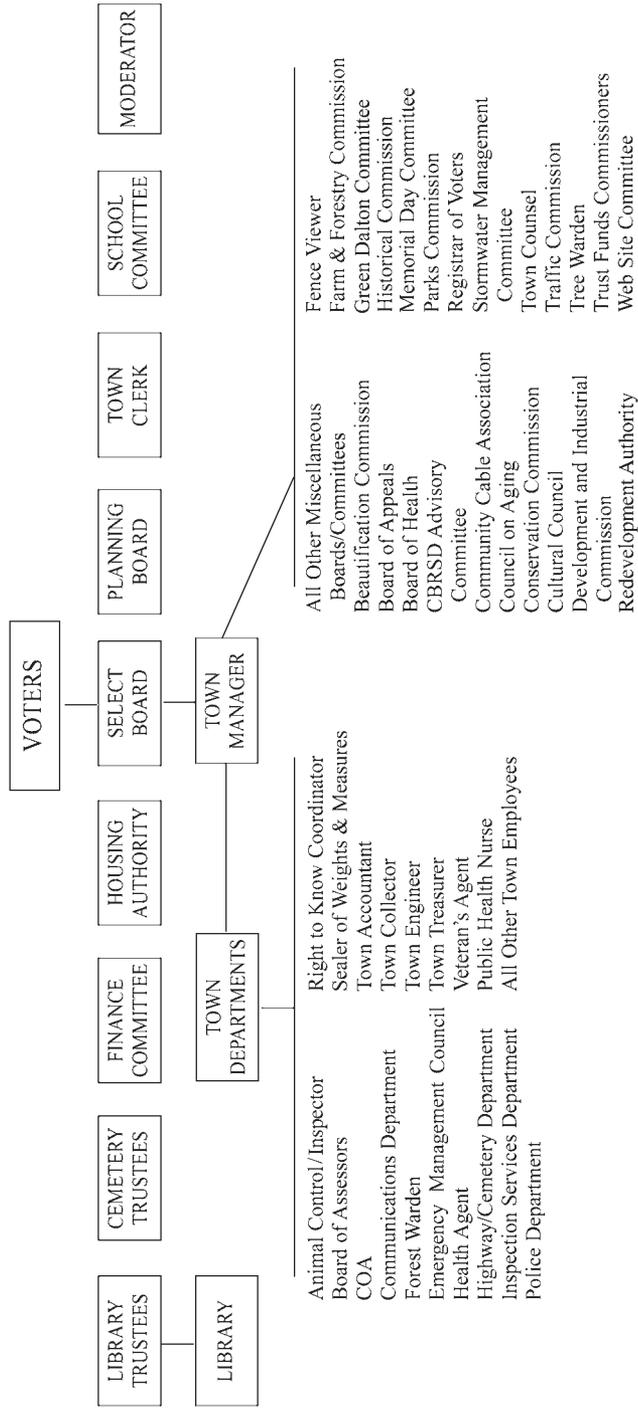
Please note time is 7:00 p.m. for all Town Meetings.

**For information regarding Town services, Community events and to view the
Town Meeting Calendar/Schedule, visit our website @ www.dalton-ma.gov**

TABLE OF CONTENTS

| | |
|--|----|
| Animal Control Officer & State Animal Inspector | 14 |
| Appointed Town Officers | 4 |
| Beautification Commission | 21 |
| Board of Appeals | 15 |
| Board of Assessors | 16 |
| Board of Health | 24 |
| Board of Registrars | 22 |
| Building Inspections | 25 |
| Cemetery Department | 26 |
| Communication Center | 27 |
| Conservation Commission | 27 |
| Council on Aging | 28 |
| CRA | 32 |
| Cutural Council | 35 |
| Dalton Free Public Library | 36 |
| Development Commission and Redevelopment Authority | 12 |
| Elected Town Officers | 4 |
| Emergency Management | 38 |
| Fire Department | 39 |
| Forest Warden | 40 |
| Health Agent | 24 |
| Highway Department | 41 |
| Historical Commission | 41 |
| Inspector of Wiring | 46 |
| Maturing Debt and Interest | 70 |
| Memorial Day Committee | 42 |
| Planning Board | 43 |
| Plumbing & Gas Inspector | 76 |
| Police Department | 44 |
| Postage Account | 76 |
| Public Health Nurse | 24 |
| Sealer of Weights and Measures | 47 |
| Select Board | 9 |
| Shade Tree | 48 |
| Telephone Directory | 78 |
| Town Accountant | 49 |
| Schedule 1 | 50 |
| Schedule 2 | 56 |
| Schedule 3 | 59 |
| Schedule 4 | 62 |
| Schedule 5 | 63 |
| Town Clerk | 71 |
| Town Collector | 74 |
| Town Manager | 10 |
| Town Moderator | 17 |
| Town Organizational Chart | 3 |
| Town Treasurer | 64 |
| Traffic Commission | 64 |
| Trust Funds | 68 |
| Veterans Service | 77 |

TOWN OF DALTON ORGANIZATIONAL CHART



ELECTED TOWN OFFICERS

| | Term Expires | | Term Expires |
|---|-----------------|--|-----------------|
| Select Board (Term 3 Years) | | Planning Board (Term 5 Years) | |
| John F. Boyle, Chair..... | 2016 | Richard F. Ladd, Chair..... | 2016 |
| Mary R. Cherry, V. Chair | 2014 | Caleb J. Darby, V. Chair..... | 2014 |
| John W. Bartels, Jr..... | 2016 | Zach R. McCain, III, | 2017 |
| Louisa M. Horth..... | 2015 | Karen M. Quinn | 2015 |
| Stuart T. Sargent, Jr..... | 2014 | Michael J. Szklasz..... | 2018 |
| Town Clerk (Term 3 Years) | | Library Trustees (Term 3 Years) | |
| Barbara L. Suriner..... | 2015 | John Kittredge, Chair | 2016 |
| Moderator (Term 1 Year) | | Judith L. Douville, V. Chair | 2015 |
| Ronald J. Marcella, Sr..... | 2014 | Max Ehrlich | 2014 |
| Dalton Housing Authority (Term 5 Years) | | Mary E. Gingras..... | 2016 |
| Kathleen M. Burke, Chair..... | 2016 | Gail A. Pinna..... | 2014 |
| Judith A. Conroy, V. Chair | 2015 | Mark S. Rancourt..... | 2015 |
| Thomas J. Callahan, Jr. | 2017 | Anne M. Ronayne | 2016 |
| Nils E. Jacobsson..... | 2014 | Joan M. Roy | 2015 |
| Camillus Cachat (State Aptd)..... | 2016 | Fred J. Sears | 2014 |
| Cemetery Trustees (Term 3 Years) | | Finance Committee (Term 3 Years) | |
| Judith L. Douville, Chair | 2014 | Henry H. Williams III, Chair | 2014 |
| John W. Bartels, Jr | 2015 | Laurie A. Chivers (Appt't)..... | 2015 |
| Thomas R. Towne | 2016 | William A. Drosehn III | 2016 |
| | | J. Michael Hoffman..... | 2016 |
| | | Nicholas E. Kirchner..... | 2015 |
| | | John S. Rys..... | 2014 |
| | | Jeffrey S. Noble (Appt't) | 2016 |
| | | Michael J. Szklasz..... | 2014 |
| | | Domenico Suppappola..... | 2015 |

APPOINTED TOWN OFFICERS

(Effective July 1, 2013 - Serving for one year unless stated otherwise)

Town Manager

Kenneth E. Walto (2016)

Administrative Assistant

Deborah J. Merry

Town Accountant

Sandra J. Albano (2016)

Dawn M. Fahey, Asst.

Town Collector

Jane A. Carman

Jodi L. Hollingsworth, Asst.

Town Treasurer

Sharon M. Messenger

Dawn M. Fahey, Asst.

Police Chief

Jeffrey E. Coe (2015)

**Superintendent of Streets
Sewers, Cemeteries & Parks**

John W. Roughley

ADA Committee

Deborah B. Horth
Elizabeth Mason
Nancy E. Persson
George D. White
1 Vacancy

Animal Control Officer

Michael L. McClay
Jeffrey W. Henault, Asst.

Assistant Town Clerk

Michelle PH White (2015)

**BRPC Transportation Advisory
Committee**

Vacancy (MPO)/(TAP)

Berkshire Retirement Advisory Board

Sharon M. Messenger

Board of Appeals

(3 Years - Alternate, 1 Year)

Anthony P. Doyle, Chair (2016)
Stephen J. Psutka, V.Chair (2015)
Edward F. Gero (2014)
Mary E. Lamke, Alt. (2014)
Vacancy, Alt. (2014)

Board of Assessors

Laura L. Maffuccio, Chair
Karen Tonelli
Frances Broderick, Interim
1 Vacancy

Board of Health

Edward M. Fahey, Health Agent
Richard J. O'Brien, Chair
George A. Finn, III, V. Chair
Daniel M. Doyle
Edward F. Gero
Alyce Kendrick

Board of Registrars (3 Years)

Elizabeth A. Erb, Chair (2016)
Doreen P. Aleshevich (2015)
Judith M. Ladd (2014)

BRTA Advisory Board

John F. Boyle
Mary R. Cherry

**Building Commissioner/
Zoning Enforcement Officer**

Richard G. Haupt
Jeffrey K. Viner, Alt. BC/ZEO
Jeffrey E. Coe, Alt. ZEO

**Building Superintendent/
Purchasing Agent**

Timothy N. Daniels

Burial Agents

Barbara L. Suriner
Jeffrey E. Coe, Alt.

**Cemetery Historic Preservation
Study Committee**

Louisa M. Horth, Chair
H. Edwin Cady
Mary Jane Caliento
John P. Cooney
Gail A. Pinna
Bernard A. Smith
Vacancy

**Central Berkshire 7-Town
Municipal Advisory Committee**

Henry H. Williams, III
Vacancy

**Commissioner of Trust Funds
(3 Years)**

Ronald Marcella Sr., Chair (2016)
Joseph S. Haddad (2015)
Susan C. Vigeant (2014)

Conservation Commission (3 Years)

Robert W. Bishop, Jr Chair (2016)
Thomas W. Baker, V. Chair (2016)
James S. Duffy (2015)
Edward F. Gero (2014)
Cheryl D. Rose (2015)
Domenick F. Sacco (2015)
Vacancy (2014)

Constables

Jeffrey E. Coe
Christopher J. Furlong
John M. Marley
Michael L. McClay
Matthew T. Mozzi
Deanna L. Strout
John L. Thibodeau
Vacancy

Council on Aging

(3 Years – Director, 1 Year)

Kelly Pizzi, Director (2014)
Joyce F. Lacatell, Chair (2016)
Mary E. Lamke, V.Chair (2014)
Judith M. Brooks (2014)
Marcia J. Brophy (2016)
Thomas J. Callahan, Jr (2015)
Cora E. Cooney (2014)
Cynthia L. Costello (2014)
Robert P. Dean (2015)
Helga C. Knappe (2014)
Doris Lamica (2015)
John J. McDonough (2015)
Maureen M. Mitchell (2016)
Amy Muldowney (2015)
Jean K. Poopor (2016)
Ralph W. Young (2015)
David DiNicola, Alt (2016)
Shirley Zawistowski, Alt (2016)

**Council on Aging, Rental Policy
Advisory Sub-Committee**

Mary E. Lamke
Stuart T. Sargent, Jr.
Ralph W. Young
2 Vacancies

Custodian of Tax Title Property
Sharon M. Messenger

Dalton Beautification Comm. (3 Years)

Annamarie Cicchetti, Chair (2016)
Arlene S. Cormier (2015)
Kathleen A. Desmarais (2014)
Maureen A. Maxon (2016)
Angela McDonough (2016)
Jean K. Poopor (2014)
Peter Gonick (2015)

Dalton Community Cable Assoc. Rep
Thomas J. Murray

Dalton Cable Advisory Comm.

J. Michael Hoffman, Chair
John J. Bates
John W. Ostresh
2 Vacancies

Dalton Cultural Council (3 Years)

Monica Montferret, Co-Chair (2015)
Donald Harris, Co-Chair (2014)
Jennifer A. Ware (2014)
John C. Williams (2015)
5 Vacancies

**Development/Industrial Comm.
(5 Years)**

Kenneth E. Walto, Chair (2018)
Charles J. Dooley, V.Chair (2014)
Robert M. Allessio (2016)
John F. Boyle (2017)
Anthony P. Doyle (2018)
Michael J. Ferry (2016)
J. Michael Hoffman (2018)
Donald R. Rochelo (2015)
Augustus J. Schnopp, Jr. (2018)
Stephen A. Sears (2016)
Susan C. Vigeant (2017)

Dalton Historical Commission (3 Years)

George D. White, Chair (2016)
Gail A. Pinna, V. Chair (2015)
Mary Jane Caliento (2014)
Louisa M. Horth (2015)
Mary Ellen D. Shea (2016)
Mary Walsh (2014)
Joyce M. White (2014)

**Dalton Emergency Management
Advisory Council**

Lois M. Bessette
Michael J. Britton
Gerald J. Cahalan, Jr.
Jeffrey E. Coe
Edward M. Fahey
Mary E. Lamke
James Noel
Gilbert F. Rudd, Jr.
Gabrielle Taglieri
Kenneth E. Walto
3 Vacancies

**Dalton Redevelopment Authority
(5 years)**

Kenneth E. Walto, Chair (2017)
Charles J. Dooley, V.Chair (2014)
Stephen A. Sears (2016)
Susan C. Vigeant, State Appt (2015)
Vacancy (2014)

Director of Communications

Gabrielle Taglieri

**Emergency Management Director &
Community Emergency Response
Coordinator**

Daniel D. Filiault

**Expedited Permitting Committee
(serving until completion)**

Anthony P. Doyle

Edward F. Gero

J. Michael Hoffman

Louisa M. Horth

Richard F. Ladd

Stephen A. Sears

Susan C. Vigeant

Richard G. Haupt

Kenneth E. Walto

**Farm and Forestry Commission
(3 Years)**

Jessie Robertson-Dubois, Chair(2015)

Beth Salvatore-LeBeau, V.Chair(2014)

Peter Cachat (2016)

J. Dicken Crane (2014)

Shaun M. Garvey (2016)

Dina L. LaBeau, Alt. (2015)

Vacancy, Alt. (2014)

Fence Viewer

James R. Bacon

Forest Warden

Gerald J. Cahalan, Jr.

Green Dalton Committee

Cheryl D. Rose, Co-Chair

David Wasielewski, Co-Chair

John W. Bartels, Jr.

Judith E. Condron

Gregory A. Geyer

Edward P. Holub

Jeffrey J. Wasuk

Hazardous Waste Coordinator

James L. Noel

**Housatonic River Restoration Gov.
Council Rep**

Vacancy

Inspector of Animals (State App't)

Michael L. McClay

Inspector of Plumbing & Gas

Stanley Greenleaf

Richard A. DeGiorgis, Alt.

Inspector of Wiring

John M. Broderick

Ronald A. Smith, Alt.

**Insurance Advisory Committee
(no terms of expiration)**

Jonathan Bishop

Dennis Burke

Christopher J. Furlong

Richard A. Nicholas, Jr.

Victoria M. Sedgwick

Gabrielle Taglieri

Sandra J. Albano

Sharon M. Messenger

1 Vacancy

Librarian

Mindy Hackner

Licensing Board

Select Board

**Mass Broadband Institute
Community Rep.**

Vacancy

Memorial Day Committee

Robert J. Dassat, Chair

James J. McClure, Sr., Vice Chair

John H. Ellis

James D. Slater

Corey A. White

George D. White

3 Vacancies

**Mobile Home Park Rent
Control Board (5 Years)
(Select Board members 3 Years)**

Select Board

Open Space Committee

J. Dicken Crane
Daniel D. Filiault
Mary E. Lamke
Dominick F. Sacco
Mary A. Walsh
4 Vacancies

Parks Commission

Select Board

Planning Board Associate

Vacancy

Playing Fields & Parks

Study Committee

Dustin J. Belcher
Kevin J. Boino
Mary R. Cherry
Caleb J. Darby
Patricia G. Guild
Matthew P. Morrison
Kenneth Pease
2 Vacancies

Police Matrons

Melissa A. Phelps-Utter

Police Sergeant

Christopher J. Furlong

Regional Planning Commission

Zack McCain, III, Delegate

Regional Transit Authority

John F. Boyle
Mary R. Cherry, Alt.

Right to Know Coordinator

James L. Noel

Sealer of Weights & Measures

Paul K. Vacchina

**Senior Center Building Maintenance
Committee**

George A. Finn, III
Mary E. Lamke
Maureen M. Mitchell
Carol A. Morrison
Kelly Pizza

Sewer Commission

Select Board

Sign By-Law Review Committee

John F. Boyle
Joseph Farrington
Edward F. Gero
Richard F. Ladd
Stephen A. Sears
George D. White
Richard G. Haupt

**Stormwater Management
Commission (3 years)**

James L. Noel, Chair (2014)
Thomas W. Baker (2014)
Llewellyn E. Clark (2016)
Joseph H. Farrington (2016)
Edward F. Gero (2014)
Dennis Regan (2015)
Richard F. Ladd (2014)
Richard G. Haupt
John W. Roughley

Town Counsel

Kopelman and Paige, P.C.

Traffic Commission

Daniel D. Filiault, Chair
Camillus B. Cachat, Jr.
Gerald J. Cahalan, Jr.
Michael J. Cimini
Jeffrey E. Coe
Richard F. Kaley
Adelard J. Nadeau

Tree Warden

John W. Roughley

Veterans Agent

Rosanne M. Frieri

Veterans Service Officer

Sandra J. Albano
Kenneth E. Walto, Alternate

Voluntary Web Master

Louise H. Frankenbergh

Waste Management Study Committee

Jennifer S. Gitlitz, Chair
Peter J. Cachat, II
Edward F. Gero
2 Vacancies

SELECT BOARD

John F. Boyle, Chairman

During September 2013, the Select Board, in response to public interest and information provided by the state, voted to form a “Green Committee”. The purpose of the committee is to determine whether there is public support for adopting the five criteria for Dalton to achieve Green Community status. The advantages of being “Green” are a general regard for the environment and specifically making Dalton eligible for grants that finance efficiency and renewable energy projects at the local level. On March 11th the Green Committee hosted a public forum to solicit input. The committee will deliberate and make a recommendation to the Select Board on how to proceed. The community thanks the Green Committee for its efforts on behalf of the Town of Dalton and our environment.

In other environmental developments The Dalton Redevelopment Authority, in conjunction with the Select Board, are in talks with the Citizen Energy Corporation (Joe Kennedy) who would like to locate a 1.3 megawatt solar array in Dalton. This project would be located on Town owned property behind the Town highway garage. This facility would supply all of Dalton’s town buildings energy needs, with left over capacity for other users, such as the Water District. The Water District would be a natural fit because it is a Dalton entity with several buildings and many high energy consumption pumps.

Ken Walto, our Town Manager recently secured a \$27,500 grant from the State DEP to fund the addition of electric vehicles to our town fleet. I am certain Mr. Walto has more details in his report.

I feel duty bound to mention Select Board member Stuart Sargent, Jr.’s strong contribution and expertise during the Board’s solar power related deliberations. Mr. Sargent’s concern for the environment and his desire to be more energy efficient led him to install a solar array on his house. I am certain he would be happy to share the virtues of being energy independent.

There is great news for Verizon cell phone customers. A year has passed and Verizon is back on track with construction of a cell tower. Our local Boards, Conservation, Zoning Board of Appeals, etc. acted expeditiously two years ago to permit the proposed tower on Housatonic Street. After the project was approved, Verizon (a multi-billion dollar corporation) decided it couldn’t afford the design it submitted. As a result a new design was submitted, and speedily approved by our local regulatory boards. We have been informed the tower will be constructed this spring and will be operational by July 2014.

Recently the Select Board met with Allison Peters, Director of the CRA regarding the FY2015 budget. Dalton’s share of the CRA operations budget amounts to only 6% of the total outlays. Dalton’s contribution provides for a summer parks program, supervised by the CRA. At the meeting with Ms. Peters it was mentioned that the CRA Board of Trustees had authorized the total renovation and re-equipping of the Dalton Youth Center. The cost of renovations, numbering in the hundreds of thousands is being paid for by monies from the CRA Trust Fund. The Town of Dalton, commends and will be ever grateful to the CRA Board of Governors and Trustees (a private organization) for their commitment to finance a project that will greatly enhance the quality of life in our community.

The proposed renovation of the ‘old Dalton High building’ into elderly, affordable, veterans and handicap units, continues to plod along. Berkshire Housing on behalf of the Town of Dalton is in the process of submitting

applications for construction funding for this project. This will undoubtedly be a long process and as a result, the town has expended the necessary funds to secure the building with new plywood on windows, eliminating entrances and installing security devices. These measures will hopefully increase control of the building and provide the neighbors with peace of mind.

During January of 2013, the hours of operation of Town Hall offices were changed: new hours are Monday through Wednesday 8am until 5pm and Thursday 8am until 6pm

The Housatonic Street reconstruction project has been delayed to a date uncertain. New regulations caused additional costs and engineering. The engineering is now 100% complete, but the need for additional funding for construction is now an issue. We are working hard to secure funding from state and federal sources.

The Dalton Select Board is only effective as its staff work. We thank Deborah J. Merry, our Administrative Assistant for organizing material and research relevant to the Board's deliberations. Her concise collation of information has led to a more informed and prepared Board.

As I have stated in the past our town manager Ken Walto's professionalism and extensive knowledge of Massachusetts General Laws, financial planning, collective bargaining and human resources has led to the effective and efficient management of the Town of Dalton.

I would like to thank fellow Board members, Louisa Horth, Mary Cherry, Stu Sargent and John Bartels for the insight, expertise and dedication they bring to the Board.

TOWN MANAGER

Kenneth E. Walto

Two Thousand and Thirteen was a year again dominated by financial concerns. Several important projects moved forward while planning continued for others. New projects were undertaken. Important positions were filled.

At the Annual Town meeting in May, a \$14.9 million operating budget was approved: \$8.8 million for education, including vocational education. A limited Capital Budget was approved: \$36,500 from Free Cash for a cruiser and repairs to the Hoose House; and \$75,000 to be borrowed for a new plow truck.

The Town's budget was not finalized until a Special Town Meeting in October adjusted the budget in order to set the tax rate: a reduction of \$75,113 was approved along with appropriations to settle labor contracts for the police, highway and dispatch unions. An appropriation for a modest extension of Town Hall hours was approved, allowing for opening until 5:00 PM Monday through Wednesday. The Town Hall continues to be open until 6:00PM on Thursdays. Additional Capital Budget items were also approved to be borrowed: \$20,000 more for the plow truck and \$120,000 for an inflow and infiltration study of the sewer system. This study is intended to identify capital improvements necessary to eliminate or significantly reduce Stormwater in the sewer system. Eliminating infiltration and inflow will result in significant treatment cost savings.

The project to reconstruct the sidewalks around the Town Hall was partially completed. Construction of a walk from the back of Town Hall along the side of the Library ramp to make it more accessible was undertaken by the Highway Department. The remainder of the project was put out to bid. Unfortunately, the

bids came in over budget. Subsequently, a transfer was made from the Reserve Fund, but the project was held over to the 2014 construction season. Repairs include replacement of the sidewalk on South Carson Avenue, and the walkways to the Town Hall and Library including the steps at the Police Department entrance.

Design for the \$7 million reconstruction of Housatonic Street continued. Funding was re-secured under the Transportation Improvement Program with bidding expected in the fall of 2013 and construction in 2014. However, the Metropolitan Planning Organization, (MPO), advanced Lee's Tyringham Road project over Housatonic Street as it had completed design and Right of Way acquisition. The expected start date is now late 2015. The Town is designing the project, but the state will do the actual construction. The town will acquire additional rights of way needed during 2014. All affected properties were appraised during the summer of 2013, except those properties that landowners agreed to donate.

Berkshire Housing Development Corporation, (BHDC), continued its effort to assist the town to redevelop Old Dalton High as an affordable housing project with the assistance of the Berkshire Regional Planning Commission, (BRPC). Funding is not available for a project exclusively for seniors. Berkshire Regional Planning completed a housing needs study as a first step while BHDC prepared a preliminary site and financial plan. Berkshire Regional Planning will next prepare a Housing Production Plan. Berkshire Housing also enlisted the aid of Rees-Larking Development, the firm which undertook the renovation of the former Rice Silk Mill in Pittsfield. These efforts are necessary in order to obtain state and Federal aid. In order to preserve the structure, the Town repaired the roof and secured the windows and doors.

The non-profit, Berkshire Carousel announced that it would seek a permanent home in Dalton at the former Crane Stationery factory on Flensburg Avenue. This multi-million dollar economic development project could potentially anchor a revitalization of that building and stimulate increased tourism.

This year, the Town pursued several "green" initiatives. A grant of \$27,500 was received from the state's Department of Environmental Protection for the purchase of two electric vehicles and a charging station, approximately ½ of the cost. The Town has one year to provide the other half. With the assistance of the BRPC, proposals were solicited from solar energy companies to install and operate a photovoltaic solar array on the closed twenty acre landfill at the rear of the Highway Garage off Gulf Road. This project, intended to allow the Town to buy discounted electrical energy, resulted from a state grant obtained by BRPC to study project feasibility. Citizens' Energy was the only company that responded and the Town signed an agreement allowing Citizen's to complete its preliminary planning and permitting. The Town may save over \$25,000 per year based on an initial analysis of the proposal. The Town also established a Green Dalton Committee to implement the Green Communities Act which may result in receipt of significant additional funding (approximately \$140,000) for renewable energy or conservation projects.

There were several significant appointments this year. Assessor, Laura Maffuccio replaced Randal Austin as Principal Assessor. Karen Tonelli filled the vacancy created by the promotion and Bethany Hagmaier was hired as the Assessor's Clerk and is training to be an Assessor. Officer Chris Furlong was appointed Police Sergeant upon the retirement of Sergeant Dick Nicholas after 32

years of service. Acting Highway Superintendent, John Roughley was appointed Highway Superintendent. Equipment Operator, Bud Hall, was named General Foreman replacing Mr. Roughley. Mr. Roughley was also named Tree Warden replacing Peter Bacon.

Special recognition is due to several “retiring” officials. Former Select Board member Bill Chabot served the Town for eleven years with indefatigable energy taking a role on numerous other boards in his role as Selectman. He is missed. Long serving Town Moderator, Ron Marcella, resigned just as 2014 began. His irascible command of Town Meeting was always entertaining. Dom Suppappola served with distinction on the Finance Committee for at least twenty years, many of those as Vice-Chairman and served on the Cable Advisory Committee. Under Jim Noel’s gentle guidance and steadfast expertise, the Stormwater Management Commission got off the ground and continues to function effectively. He also served as the Hazardous Waste and Right to Know Coordinator.

The May elections brought new Select Board member John Bartels, Jr. and the re-election of John Boyle, both of whom bring wide ranging experience to their seats on the board and well compliment Mary Cherry, Louisa Horth and Stuart Sargent.

I thank the town’s employees whose continued dedication and cooperation is evident in the smoothly functioning municipal government. Likewise, I thank the town’s many boards and commissions that labor without compensation for love of the community.

I also thank the Select Board for its continued support. The Town Manager form of government cannot work well without the close and continuing collaboration of the Select Board and Town Manager.

Lastly, I express my deep gratitude to the Town Manager/Select Board Administrative Assistant who continually performs “above and beyond the call of duty”.

DEVELOPMENT COMMISSION AND REDEVELOPMENT AUTHORITY

Kenneth E. Walto, Chairman

The Development and Industrial Commission (DIC), the town’s principal economic development agency, was established at the 2002 Annual Town Meeting. Massachusetts law empowers the commission to “promote and develop the industrial resources of the town” and to “investigate and assist in the establishment of educational or commercial projects for the purpose of strengthening the local economy.” In June of 2009, the town approved the creation of the Dalton Redevelopment Authority (DRA), a special purpose economic development agency. Redevelopment Authorities have broad powers to undertake community renewal projects including clean up of so called Brownfield sites. Five members of the DIC agreed to act as members of the DRA, one of which is the Governor’s appointment.

Clean-up of the former Berkshire Motor Car garage at 339 North St. continued throughout 2013, with the help of an additional \$120,000 partial grant received by the DRA from the Berkshire Regional Planning Commission (BRPC)

Brownfields Program.

A Site Remediation contract was awarded and the remediation completed, after some delays. Soil analyses were taken, monitoring wells installed & draft AUL's have been prepared. Draft RFP's have been reviewed over the course of the year and options for redevelopment and disposition of the site have been discussed. The Board is eager for disposition to occur, however 2 more rounds of confirmatory sampling are required over the first few months of 2014 to ensure the ground water is either clean, or has NAPL pollutant levels that are below the allowable threshold.

An application for BRPC's District Local Technical Assistance grant was submitted in 2013 for further economic development assistance in looking at the Stationery Factory & Ashuelot Park: working with the owners, consider the feasibility of a small business incubator for either or both sites & subdividing Ashuelot Park for increased economic development. The Ashuelot Park site consists of a 275,000 square foot former manufacturing plant and 52 acres of land. The land could be redeveloped into multiple lots; with the building being potentially redeveloped into industrial space and office space.

A 2013 District Local Technical Assistance grant from BRPC was received in March to finalize the "design-build" Request for Proposal (RFP) for the 1.3MW solar photovoltaic project and provide a technical review of the finalists' qualifications. The RFP was posted in September, with a pre-bid conference held at the site in October. By December a Price Proposal & Letter of Intent had been signed with Citizen's Energy, which allowed the applicant 3 months of due diligence to determine the feasibility of the project that would include the sale of Net Metering Credits to the Town, as well as a 20 year Renewable Energy Management Service.

A second District Local Technical Assistance grant from BRPC was awarded in March for technical assistance in reviewing a feasibility study by Berkshire Housing Development Corp. (BHDC) for the redevelopment of the former Nessacus School into 28 units of affordable housing. A site plan & layout were completed showing about 40 units ranging from 1 to 3 bedrooms, along with a Housing Needs Assessment which indicated the project was very feasible. The intent is to be ready to apply for state funding in the spring of 2014.

I thank all of the commission members for their gift of time to the town. Their selfless efforts will help to insure the economic health of the community for years to come.

Members of the Commission:

* Members serving on Redevelopment Authority

Robert M. Alessio

John F. Boyle

Charles J. Dooley, Vice-Chair*

Attorney Tony Doyle

Michael J. Ferry

J. Michael Hoffman

Donald R. Rochelo

Stephen A. Sears*

Augustus J. Schnopp, Jr.

Kenneth E. Walto, Chairman*

Susan C. Vigeant*

Gov. Appt. to DRA vacant*

ANIMAL CONTROL OFFICER & STATE ANIMAL INSPECTOR

Micheal L. McClay

The Animal Control Officer is under supervision of the Chief of Police. Michael McClay of Dalton is our Animal Control Officer as well as our Animal Inspector. Regular scheduled hours for Animal Control are Monday and Wednesday 8:30-3:00 pm and Thursday 8:00-3:00. ACO McClay is also on call and will respond to emergency calls by contacting dispatch at 684-0300.

Emergency calls consist of an animal hit by a vehicle or aggressive dogs. Barking dog complaints and loose dogs are not necessarily emergencies. Police Officers will respond to calls of non emergency nature and will inform ACO McClay of their findings during non-business hours. Understand that the town has no ability to house loose dogs. Unless it is an emergency, the ACO is not budgeted to be called in. This is another reason it is important to keep all dogs properly restrained and licensed for a quick return to the owner, in addition to being state law.

The Animal Inspector is responsible for completing the State Barn Book consisting of inspections of barns, counting of livestock and making sure animals are current on vaccinations. These reports are due by January and are usually completed each November.

We responded to a large number of fox sightings. Remember that we live in the Berkshire Hills. Unless a fox or other wildlife appears sick or approaches the public it will not be terminated. Almost all of our responses found the animal simply exploring their surroundings and would not let officers approach them before running off. This is the sign of a healthy animal and is normal. None of the foxes in Dalton tested for rabies this year had rabies further proving this message.

Rabies will continue to be monitored and all residents are reminded that all dogs over the age of 6 months of age must be vaccinated for rabies and licensed within Dalton. State Law also requires all cats over the age of 6 months must also be vaccinated for rabies.

2013 Citations

| | |
|-------------------------------|-------------|
| Failure to license Citations: | 67 |
| Failure to Vaccinate | 23 |
| Failure to Restraint | 12 |
| Filed in Court | 18 |
| Dogs licensed | 1239 |
| Citations Amounts received: | \$ 4,875.00 |
| ACO Calls: | 333 |

1. The licensing period in Dalton is January 1st to December 31st of each calendar year. New residents to Dalton shall license their dogs upon taking up residency in Dalton even if the animal was licensed in the previous jurisdiction for rabies and tracking reasons per state law.

2. The fine schedule established for 2013 as follows:
 - a. \$20.00 for spayed/neutered dogs
 - b. \$25.00 without proof of spaying/neutering
3. Late Fees - February 1st - \$ 10.00 each
4. Failure to License Citations - April 1, 2014 - \$ 50.00 each

A complete copy of The Town of Dalton Animal Control Bylaws can be found on the Town of Dalton website. www.dalton-ma.gov

BOARD OF APPEALS

Anthony P. Doyle, Chairman

The Dalton Board of Appeals (also known as the ZBA) is created by authority of Massachusetts General Laws Chapter 40A, section 12. Board members are not elected. The Select Board appoints regular members for three-year terms. The terms are staggered so that the term of one member expires each year. Two alternate members may be appointed annually to one-year terms.

Dalton has a three-member board, which requires that all favorable decisions must be unanimous otherwise they are considered denied. Two alternate members are available to sit on the Board in place of a regular member, who may be absent or have a conflict of interest with a case before the Board.

The 2013 Board members were:

| | |
|-------------------|---------------|
| Anthony P. Doyle | Chairman |
| Stephen J. Psutka | Vice-Chairman |
| Edward F. Gero | Clerk |
| Mary E. Lamke | Alternate |

* There was one vacancy on the Board for an Alternate
Recording secretary was Lisa Peltier.

By statutory authority the Board is:

1. To hear and decide appeals based on inability to obtain a permit or enforcement action from any administrative officer under the provision of MGLA, Chapter 40A, by the Regional Planning Agency, or by any person including an officer or board of the town aggrieved by an order or decision of the Inspector of Buildings, or other administrative official.
2. To hear and decide applications for special permits upon which the Board is empowered to act under the Town's Zoning by-laws.
3. To hear and decide petitions for variances as set forth in MGLA, Chapter 40A, section 10.
4. To hear and decide appeals from decisions of a Zoning Administrator, in accordance with MGLA, Chapter 40A, section 13.

During the 2013 calendar year, the Board held eight public hearings for

three special permit requests, one special permit amendment request, one special permit renewal request and one variance. The applications received were for a Conversion of a single family home to a two-family home, Construction of a Personal Wireless Service Facility, Conversion of a nonconforming structure, Conversion of existing non-residential building to accommodate dwelling units, Reduction in the number of required parking spaces, Renewal for a primarily take out restaurant with an increase of seating from six (6) seats to twelve (12) and a Variance for construction within the 200 foot Riverfront.

The Board generally meets at 7:30 p.m. on the first Tuesday of every month. Occasionally a special meeting is held on a different day to accommodate scheduling problems. Notices of all Board meetings are posted in the town hall and all meetings are open to the public

DALTON BOARD OF ASSESSORS

Laura L. Maffuccio, Chairperson

The Board of Assessors, together with the other Town officials, received timely certification from the Department of Revenue to set the tax rate for FY 2014. With FY 2013 Revaluation behind us, we had some additional time to conduct cyclical inspections. We are, at present, performing permit inspections as well. The Board is appreciative of the residents’ cooperation in allowing us to inspect these properties. Along with sales analyses, these inspections serve to make our valuation process uniform.

Property tax exemptions may be available to residents who are 65 years on or before July 1st and meet the State eligibility requirements and the income and asset limits. Veterans, who qualify, may be eligible for an exemption as well. You may contact the Board of Assessors for more information.

The Board extends sincere gratitude to Frances M Broderick for her service on the Board of Assessors as an interim Assessor during our search for a qualified candidate. We also thank Lisa Peltier and Sarah Frankland for their assistance in the office during this transition. Karen M Tonelli was appointed to the Board in November and joins Laura L Maffuccio, Principal Assessor. Karen holds an MAA designation and brings with her a wealth of knowledge and experience. We are pleased to have Karen as a member of the Board. Bethany J Hagmaier, Assessors’ Clerk, will join the Board in August 2014, after completing the required course. She has been a tremendous asset in keeping the office running smoothly.

| Fiscal Year | Town Tax Rate | Fire District Tax Rate | Valuations | Taxes to be Raised |
|--------------------|----------------------|-------------------------------|-------------------|---------------------------|
| 2014 | \$ 18.51 | \$ 0.79 | \$ 593,398,192.00 | \$ 10,983,800.54 |
| 2013 | \$ 18.12 | \$ 0.71 | \$ 593,936,009.00 | \$ 10,762,120.48 |
| 2012 | \$ 17.41 | \$ 0.70 | \$ 604,889,342.00 | \$ 10,531,123.45 |
| 2011 | \$ 17.38 | \$ 0.70 | \$ 592,354,137.00 | \$ 10,295,114.91 |
| 2010 | \$ 15.80 | \$ 0.65 | \$ 615,400,197.00 | \$ 9,723,323.12 |
| 2009 | \$ 15.00 | \$ 0.65 | \$ 617,699,159.00 | \$ 9,265,487.39 |
| 2008 | \$ 14.76 | \$ 0.45 | \$ 614,477,890.00 | \$ 9,069,693.65 |

Statistical Report for the year as follows:

| Tax Levy Calculation | Fiscal 2013 | Fiscal 2014 |
|---|--------------------|--------------------|
| Total Amount to be Raised | \$ 14,927,191.25 | \$ 15,401,848.54 |
| Minus Total Estimated Receipts and other Revenue Sources | \$ 4,165,070.77 | \$ 4,418,048.00 |
| Equals Amount to be Raised by Taxes | \$ 10,762,120.48 | \$ 10,983,800.54 |
| Divide by Property Valuation | \$593,936,009.00 | \$593,398,192.00 |
| Equals Tax Rate | \$18.12 | \$18.51 |

Motor Vehicle Excise

| Year | No. of Bills | Excise |
|-------------|---------------------|---------------|
| 2013 | 7216 | \$723,269.00 |
| 2012 | 7385 | \$728,904.00 |
| 2011 | 7474 | \$711,709.00 |
| 2010 | 7309 | \$721,299.00 |
| 2009 | 7591 | \$733,003.00 |
| 2008 | 7746 | \$779,578.00 |

Exemptions Granted to Seniors & Veterans

| Year | No. Granted | Total Abated Amount |
|-------------|--------------------|----------------------------|
| 2014 | 76 | \$38,720.22 |
| 2013 | 74 | \$33,370.80 |
| 2012 | 72 | \$37,195.80 |
| 2011 | 78 | \$38,300.00 |
| 2010 | 77 | \$37,200.00 |
| 2009 | 74 | \$24,150.00 |
| 2008 | 73 | \$32,250.00 |

TOWN MODERATOR

Ronald J. Marcella

A recapitulation of Town Meetings from Wikipedia and an interesting article from the Boston Globe.

A **town meeting** is a form of direct democratic rule, used primarily in portions of the United States since the 17th century, in which most or all the members of a community come together to legislate policy and budgets for local government.

The term has more recently been expanded to cover public meetings that draw people in a geographic area to discuss issues but not vote on any legislative or administrative action. Notably, the term is commonly used by politicians in the United States to describe forums at which voters can ask questions.

Town meeting is a form of local government practiced in the U.S. region of New England since colonial times, and in some western states since at least the

late 19th century.^[1] Typically conducted by New England towns, town meeting can also refer to meetings of other governmental bodies, such as school districts or water districts. While the uses and laws vary from state to state, the general form is for residents of the town or school district to gather once a year and act as a legislative body, voting on operating budgets, laws and other matters for the community's operation over the following 12 months.

The Puritans, who believed in Congregationalist church governance, established town meetings in New England when they established the various New England colonies.

Its usage in the English language can also cause confusion. Town meeting is both an event, as in "Freetown had its town meeting last Tuesday" and an entity, as in "Last Tuesday, Town Meeting decided to repave Howland Road." Starting with Jimmy Carter's presidential campaign in 1976, "town meeting" has also been used as a label for any moderated discussion group in which a large audience is invited. To avoid confusion, this sort of event is often called a "town hall meeting."

In 1927, the town of Camden adopted a special charter and became the first Maine town to apply the manager concept to the town meeting-selectmen framework. Under this system, the manager is administrative head of town government, responsible to the select board for the administration of all departments under its control. The manager's duties include acting as purchasing agent, seeing that laws and ordinances are enforced, making appointments and removals, and fixing the compensation of appointees. From 1927 to 1939, eleven other Maine towns adopted special act town meeting-selectmen-manager charters similar to the Camden charter. Today, 135 Maine towns have the town meeting-selectmen-manager system, while 209 use the town meeting-selectman system.

Massachusetts

I am more and more convinced that, with reference to any public question, it is more important to know what the country thinks of it than what the city thinks. The city does not think much. On any moral question, I would rather have the opinion of Boxboro than of Boston and New York put together. When the former speaks, I feel as if somebody had spoken, as if humanity was yet, and a reasonable being had asserted its rights — as if some unprejudiced men among the country's hills had at length turned their attention to the subject, and by a few sensible words redeemed the reputation of the race. When, in some obscure country town, the farmers come together to a special town-meeting, to express their opinion on some subject which is vexing the land, that, I think, is the true Congress, and the most respectable one that is ever assembled in the United States.- Henry David Thoreau

Two forms of town meeting government

In Massachusetts, towns with fewer than 6,000 residents may only adopt an open town meeting form of government. Massachusetts towns with 6,000 or more residents may optionally adopt a representative town meeting form of government. The Board of Selectmen summons the town meeting into existence by issuing the warrant, which is the list of items—known as articles—to be voted on,

with descriptions of each article. The Moderator officiates the meeting by reading each article, explaining it, and making sure the rules of parliamentary procedure are followed, interprets voice votes and counts other votes. The Finance Committee or Ways and Means Committee makes recommendations on articles dealing with money, and often drafts the proposed budget. The Town Clerk serves as the clerk of the meeting by recording its results. Town Counsel makes legal recommendations on all articles of the warrant, to ensure town meeting is acting lawfully. All registered voters are free to attend and vote on any and all articles.

Representative town meeting

Main article: Representative Town Meeting

Massachusetts Towns having at least 6,000 residents may adopt a **Representative Town Meeting** system through the normal charter-change process. Representative Town Meetings function largely the same as an Open Town Meeting, except that not all registered voters can vote. The townspeople instead elect Town Meeting Members by precinct to represent them and to vote on the issues for them, much like a U.S. Representative votes on behalf of his/her constituents in Congress. Depending on population, a town may have anywhere from 50 to 240 Town Meeting Members. Framingham, the largest town in the commonwealth by population, has 216 representatives in Town Meeting, twelve from each precinct. Saugus, with 50.

Annual town meetings

Annual Town Meetings are held in the spring, and may also be known as the Annual Budget Meeting. They are supposed be held between February 1 and May 31, but may be delayed until June 30. (Town fiscal years start on July 1.) At this meeting, the town takes care of any housecleaning it has left before the end of the current fiscal year, and prepares itself to enter the new fiscal year by approving a budget. It may also vote on non-budgetary issues on the warrant, including the town's general and zoning bylaws.

An article may be placed on the warrant by the Selectmen, sometimes at the request of town departments, or by a petition signed by at least ten registered voters of the town.

Special town meetings

Special Town Meetings are held whenever necessary, usually to deal with financial or other pertinent issues that develop between Annual Town Meetings. They function the same as an Annual Town Meeting, only the number of signatures required on a petition rises to 100. While the Selectmen generally call such a meeting, voters may call one through petition, and the number of signatures required on a petition to call a Special Town Meeting is 200 or 20% of the registered voters, whichever number is lower. The Selectmen have 45 days from the date of receiving such a petition to hold a Special Town Meeting. They are extremely important in finding something to do with the towns issues.

By Jennifer C. Braceras

Monday, April 25, 2011 - (as appearing Boston Herald)

It has been called the most democratic form of government, a "purely American" invention. For

more than 350 years, Massachusetts towns have been governed by Town Meeting, in which citizens gather to make decisions about local budgets and laws.

But although historians and political scientists often wax poetic about this quaint New England tradition, Town Meeting is an institution that has outlived its usefulness.

Town Meeting has its roots in the Puritan church meetings of New England's early settlers. The first recorded Town Meeting took place in Dorchester in 1633, more than 150 years before the Founders produced the U.S. Constitution.

In the early days of the New England colonies, Town Meetings were often held weekly. As populations grew, many towns decided to meet only once a month. Attendance was mandatory, and those who failed to turn out were fined. (Of course, attendance was mandatory only for those who had the right to vote — white, male property owners.)

Today, more than 200 Massachusetts towns still operate with an Open Town Meeting, in which any voter may attend and vote. Today's Town Meetings usually occur only yearly, and participation is, of course, voluntary. Although attendance fluctuates depending on the issues being debated, those who study the institution have observed that overall attendance rates as a percentage of town population are abysmally low.

Some attribute this phenomenon to political apathy and declining civic engagement generally.

But in many communities it is the hustle and bustle of daily life, not lack of interest, which keeps voters away.

Back when Town Meeting was established, people lived and worked locally. Adults were generally around and available to participate in town governance.

Today, people travel for work, work nights and commute to jobs miles from home. Moreover, in 2011, all adults in a household can vote, and so, for some, attending Town Meeting requires hiring a babysitter.

Unlike voting at the local precinct, which can be accomplished in minutes, participation in Town Meeting takes hours and can take several days. Many concerned citizens are unable to make this kind of time commitment. When it comes to such nonsense as debating whether or not a town should allow the sale of bottled water, most average people neither have the time, the energy, nor the inclination to waste an evening arguing with some intrusive do-gooder.

Regardless of the reason, declining attendance means that a small, unrepresentative portion of the electorate makes decisions for the entire community. It is governance by might — a system where those with the loudest voices, and the time and the energy to outlast all others, always prevail. It is anything but democratic.

Supporters of Town Meeting argue that face-to-face gatherings engender civility among neighbors who must listen respectfully to one another's views.

Perhaps. But a system where citizens vote by voice or show of hands also creates incredible social pressure for people to "go-along to get-along" — to absorb the current zeitgeist for the sake of neighborhood harmony.

Recognizing the value of the secret ballot and the need to make voting more accessible, New Hampshire now gives towns the option of hosting a deliberative Town Meeting with a regular secret ballot election to follow on a separate date. It is not the perfect solution, but it is a compromise worth considering.

Alexis de Tocqueville famously wrote that "Town Meetings are to liberty what primary schools are to science; they bring it within the people's reach, teach men how to use it and enjoy it." That may be true. But, at some point, we all need to graduate primary school.

Jennifer C. Braceris is a lawyer and political commentator.

I do not agree with Ms. Braceris views as does my Brother Moderator Bob Bender, of the town of Merrimac which uses the Open Town Meeting form of Meeting in a recent interview he stated: I think she missed several common excuses, and almost all the reasons people should be asked to decide how to spend the precious few local dollars we raise. Dalton's use of a town meeting as the best time to bring local officials before the community to answer questions about the small, but also the large issues that local government touches. I suppose that in larger settings it is necessary to rely on representative debate and deliberation, but I am confident that those who attend town meeting in my town know more about how the town operates than they know of any larger level of government. That many are not interested may well be driven also by the difficulty of learning more about the important state and federal issues; what is available, the local, can seem trivial, but day to day it is what most of us expect as government services. I shudder to imagine who at the state level could address our local concerns with the attention, information, and concern we who attend town meeting share.



BEAUTIFICATION COMMISSION

The Dalton Beautification Commission, a seven member all-volunteer group, commissioned by the Dalton Select Board in 2001, has assisted in maintaining and encouraging the attractiveness of our lovely town, for the past 12 years. Public garden areas, especially along the Main Street, bring the beauty and color of the natural world into the paved roadway, softening the harshness of the highway. Funding for the DBC is a small, annual stipend from the town and occasional donations from the general public. Commission members serve for 3 year terms, and many renew a commitment of service once their initial term expires. The DBC is appreciative of those additional individuals, beyond commission members, who give any hands-on help during our most work intensive spring planting, weekly maintenance and end of season preparations for winter.

Dalton Beautification enjoyed a beautiful growing season in 2013. Helped by gentle, sustained spring rain and mild temperatures, the annuals planted by the DBC volunteers in late May/early June, gave our flowers a good start which then continued during a pleasant summer and into an extended and splendid autumn. Also, the replacement of the existing rose bushes, *Rosa Rugosa*, with new “Knock Out” rose bushes was a success story as well. With the help of the Dalton Highway Department, the original 10 year old rose bushes in the median areas, were removed, as their unwanted underground runners threatened to take over, limiting space for our annual plants. The new rose replacement variety, are advertised as ever-blooming throughout the season, vibrant in color and guaranteed not to infiltrate in garden spaces. Hopefully, these new bushes will winter over well and in spring 2014, show prolific and gorgeous blooms.

Also new this year, are the raised planters placed on the steps in front of the graceful, full length library windows, at the north façade of the Town Hall. Filled with colorful coleus and sweet potato vine, these baskets are viewed, not only from the street, but may also be admired, looking out from inside the library’s sitting room.

The DBC is fortunate to have partners in the community encouraging our efforts. Thanks to the Dalton Fire Department, the median gardens are watered weekly and as needed during the summer. The Dalton Highway Department assists with storage of baskets from the Benjamin/Muraca Memorial Bridge and Library in the off season. Additionally, local businesses generously donate or give discounts on plants and other needed materials to create our streetscape gardens. The DBC thanks LP Adams, Holiday Farm, Blossoming Acres, and Jaeschke's Fruits and Flowers for their ongoing support.

With an eye toward spring 2014, tulip bulbs, in a vibrant bright red, "Triumph," were planted in the fall at our South Street intersection mini-garden and at the 707 site, while bi-color red and yellow tulip bulbs, called "Calipso," were planted beneath the Wahconah Regional sign at the Old Windsor Road / East Street intersection.

The Dalton Beautification Commission are Arlene Cormier, Annmarie Cicchetti, Chairperson, Kathleen Desmarias, Photographer, Peter Gonick, Maureen Maxon, Angela Mc Donough and Jean Poopor Secretary. Please contact the Dalton Town Hall for any additional information.

BOARD OF REGISTRARS

Members: **Elizabeth A. Erb**, *Chairman* **Barbara L. Suriner**, *Town Clerk*
Doreen P. Aleshevich *Elections Administrator*
Judith M. Ladd *Supervisor, Board of Registrars*
Barbara L. Suriner, *Clerk*

In 2013, we conducted Special Registration Sessions prior to the April 30 Special State Primary and the Annual Town Election which were held concurrently as a cost saving measure; the May 6 Annual Town Meeting; the June 24 Special Town Meeting, the June 25 Special State Election and the Central Berkshire Regional School Proposition 2 ½ Debt Exclusion Special Election also held on the same day; and the October 29 Special Town Meeting. Prior to the two State elections, the Board also held assisted voting sessions for the elderly and disabled voters at Craneville Place and Sugar Hill. Jared Shannon, a teacher at WRHS, is appointed Registrar of Voters at that facility and we appreciate his efforts on behalf of the students. Scheduled 2014 Special Registration Sessions will be held from 8:00 a.m. until 8:00 p.m. on April 15, the last day to register voters for the May 5 Annual Town Meeting and May 12 Annual Town Election; August 20, the last day to register to vote or change party affiliation for the September 9, 2014 State Primary; and October 15, the last day to register to vote in the November 4, 2014 State Election. Additional Special Registration Sessions will be scheduled as required. All registration sessions are held in the office of the Town Clerk. The place of voting will remain at the Community House for both precincts as there is a ramp and handicap parking located at the rear of the building.

The Board registered and processed 184 new voters plus address changes on existing active and inactive voters, checked several thousand signatures for certification on the many Initiative Petitions/Public Policy Questions and Nomination Papers in circulation in 2013; and deleted 279 inactive (moved or

deceased) voters. Our computerized program enabled us to complete this arduous task in a timely and efficient manner, transmitting totals to the Secretary of State automatically. Annual Town Election nomination papers which will place candidates directly on the May 12, 2014 Annual Town Election ballot will be available February 3 at the Town Clerk’s office. The deadline for submission of papers to the Board of Registrars is 5:00 p.m. on March 24, 2014, pursuant to Massachusetts General Law, Chapter 53, §.6.

I would like to take this opportunity to remind residents that when signing nomination papers or petitions, please keep the following in mind: 1. Sign only if you are a registered voter. 2. Sign your name and your residential address as listed on our census records (no post office boxes are allowed). 3. If you have poor penmanship, print your name in the same box with your signature, as an undistinguishable signature cannot be certified. 4. Do not sign your spouse’s name or any name other than your own. Also, if you move, please inform the Town Clerk so that we will change our records and notify you of any precinct changes. If any of your family members are not registered to vote, please encourage them to do so.

We are currently online with the Secretary of State, the Registry of Motor Vehicles, and all cities and towns in Massachusetts as part of a computerized Central Voter Registry, the first in the nation. Since 1997, we have used VRIS exclusively for both census and voter registration functions. Mail-in voter registration forms are available at the Post Office, the Library, Wahconah Regional High School, the Council on Aging, as well as at the Town Clerk’s office.

The distinction of being Dalton’s oldest living resident belongs to Violet M. Geary of 4 Broadview Terrace who was born May 20, 1912.

We thank Dalton residents for their excellent response in returning the local census forms mailed late December/early January of each year. The majority of citizens return in a prompt and cooperative manner which we greatly appreciate, allowing us to achieve the highest possible level of accuracy.

Statistical figures as of December 31, 2013 are as follows:

REGISTERED VOTERS:

| | | |
|---------------|-------|----------|
| Democrats | 1,358 | (30.25%) |
| Republicans | 486 | (10.82%) |
| Green-Rainbow | 2 | (00.04%) |
| Libertarian | 2 | (00.04%) |
| Unenrolled | 2,640 | (58.81%) |
| Pirate | 1 | (00.02%) |

(a/k/a Independent)

| | |
|----------------------------------|------------|
| TOTAL ACTIVE REGISTERED VOTERS | 4,217 |
| TOTAL INACTIVE REGISTERED VOTERS | <u>272</u> |
| TOTAL ALL REGISTERED VOTERS | 4,489 |
| TOTAL POPULATION | 6,934 |

**RESIDENT’S VOTER REGISTRATIONS STATUS CAN BE FOUND ONLINE AT
www.sec.state.ma.us/VoterRegistrationSearch/MyVoterRegStatus.aspx**

BOARD OF HEALTH

Local boards of health in Massachusetts are required by state laws and regulations to perform many crucial and important duties relative to the protection of the public health, control of disease, promotion of sanitary living conditions and the protection of the environment from pollution.

The Dalton Board of Health consists of five appointed volunteer members. Public meetings are held at 4PM on the first Monday of each month in the Callahan Room at Town Hall. Current members of the board are Chairman Rich O'Brien, Ed Gero, Dr. Dan Doyle, Drew Finn and Alyce Kendrick.

PUBLIC HEALTH NURSE

Lois Bessette, R.N. provides health services for the residents of Dalton as our Public Health Nurse. Public blood pressure clinics are held the fourth Thursday of each month from 9:30AM – 11AM at the Dalton Senior Center.

January 1, 2013—December 31, 2013

Disease Surveillance & Investigation: Several communicable diseases were reported in 2013. These included Salmonella, Campylobacter and Strep Pneumoniae. There were numerous Lyme disease reported last year but these are now followed by the state. One contact to Tuberculosis was reported for followup but we had no cases of Tb reported last year.

Immunizations: We were allocated 180 doses of Influenza vaccine by the state. They increased it to 250 doses at request from the public health nurse. Clinics were held @ the Senior Center, Pinegrove , Pomeroy & River Run Housing. This year we had a clinic again (by citizens request) @ St. Agnes School on a Sat. afternoon. A total of 212 doses of flu vaccine were given. 179 of those were to people 50 and older. Each year we learn more factors to consider @ these clinics. There was no charge @ any clinic. We are currently following procedure to enroll in the MIIS (Massachusetts Immunization Information System) which mandates that all immunizations be recorded on line.

Health Promotion: Health Education & Screenings were provided monthly to the general public @ the Senior Center and to residents @ Pinegrove, Pomeroy & River Run. A total of 113 screenings were done with 25 requiring some type of follow up. Home visits were made when necessary. Educational programs are ongoing.

The Triad picnic did not have vendor tables this year. This was always an enjoyable information sharing time. The PHN receives monthly updating @ WMPHN meetings and conferences, serves on Emergency Management committee and represents the town on the Berkshire Public Health Alliance

HEALTH AGENT

The Town employs a part-time Health Agent 3 days a week to act on behalf of the Board of Health who is responsible for enforcing all state and local Health regulations. Edward Fahey, a registered sanitarian, performs public housing, pool

and restaurant inspections as well as reviews designs for the construction and repair of septic systems and private wells. Duties of the Health Agent also include investigating improper disposal of trash and public nuisance complaints.

BOARD OF HEALTH TOWN HALL OFFICE HOURS:

Monday 8-4

Tuesday - 8-4

Wednesday CLOSED

Thursday 8-4

Friday - CLOSED

If you have a need to contact the Board of Health please call 684-6111, ext. 20.

BUILDING INSPECTIONS DEPARTMENT

Richard G. Haupt, Building Inspector/Zoning Enforcement Officer

The level of construction activity continues to decline in Dalton. This report shows a significant decrease from the previous year.

Year 2013 Permits Issued: 192

The breakdown of permits issued is as follows:

| | |
|-----------------------|-----|
| Residential | 155 |
| Commercial | 20 |
| Signs | 1 |
| Solid Fuel Appliances | 11 |
| Sheetmetal | 3 |
| Tents | 2 |

If you are planning a project, be aware that the Town of Dalton, in concert with the Commonwealth of Massachusetts, provides the consumer with considerable protection from fraud. It is incumbent upon the consumers to inform themselves of what permits are needed for any given project and the qualifications required for the contractors doing the work. The Building Inspector, Plumbing Inspector and the Wiring Inspector are all available to answer questions to ensure a code compliant job.

Online permitting is up and running. Go to the Town of Dalton Website to begin the permit process online.

Office Hours:

Monday: 8:00-4:00

Tuesday: 8:00-4:00

Wednesday: 8:00-12:00

Thursday: 8:00-6:00

CEMETERY DEPARTMENT

Amy Goodrich, Administrative Assistant

There were 68 burials in 2013. New lots were assigned to the following families:

| | | |
|-------------------|----------------|------------------|
| George Dunham | Grace Deebach | Rita Benjamin |
| Robert O’Leary | Clyde Davis | William Fallon |
| Antonio Anastasio | Barbara McCann | James Horth, III |
| Donald Adams | Craig Haner | Theresa Burke |
| Donald Wagner | Leo Jarrett | |

The employees of the Highway and Cemetery Departments work throughout the year to maintain the grounds of the Town’s four cemeteries.

Roadway paving improvements are made to all cemeteries at various times throughout the year. Improvements are continually being made to Ashuelot Cemetery in preparation for an expansion that will allow additional room for future burials.

Monthly Trustees meetings are held at 3 pm on the second Wednesday of each month at the Main Street Cemetery office. These are public meetings. Anyone wishing to speak with the Trustees is invited to attend.

We thank the lot-holders, families, friends, and citizens for their cooperation in abiding by the Rules and Regulations posted in the cemeteries. The complete Rules and Regulations may be seen at the Main Street Cemetery office.

Winter decorations should be removed by April 15th and Summer decorations should be removed by October 15th.

The Berkshire County Sheriff’s Department provided a group of workers to assist us with spring and fall grounds cleanup, for which we thank them greatly. We would also like to thank Bernie Smith for his many hours of volunteer work to beautify Main Street Cemetery.

COMMUNICATION CENTER

Gabrielle Taglieri

The Dalton Communication Center has completed its 5th year at the Police Station. During this past year we have logged 19,435 calls. 1,574 of those calls were 911 and 1,125 were walk-ins to the Police Station.

The Communications Center again received a state 911 grant (The Support & Incentive Grant) in 2013 for \$127,939 to offset operating costs. We are able to receive this grant based on being a regional 911 dispatch center that handles 911 calls for the Towns of Dalton, Hinsdale, and Windsor. We will again be receiving a grant for 2014 for an amount close to \$128,000.

In addition to the Support & Incentive Grant the Dalton Communications Center received an additional grant in the amount of up to \$10,000 to be used for training purposes, and the installation of an **Emergency Medical Dispatch** program. This grant has been used to offset costs of training for dispatchers in compliance with new State mandated training, such as the **E.M.D.**, 16 hours of continuing education annually, and a 40hr basic telecommunicator class required for new hires.

This year Kayla Reuss resigned as a full time Regular Dispatcher to pursue employment in the Law Enforcement field. She still remains with us as a reserve dispatcher. The Dalton Communications Center brought in 3 new reserve dispatchers in July. Frank Speth, a full time dispatcher for Lee, Betsy Spiess, who has moved into the full time vacancy left by Kayla Reuss, and retired Dalton PD Sgt Richard Nicholas. He just couldn't stay away.....

All town residents should remember that if you need any type of emergency services that you can go to the Communications Center 24/7/365. We are located in the lower level of the Town Hall building at the Police Station, on South Carson Ave. The doors are locked during non-business hours but are monitored by a camera and can be unlocked by the dispatcher on duty. There is a call box located on the left door to the Police Station which can be activated by pushing the call button. This will directly connect you to the dispatcher on duty.

CONSERVATION COMMISSION

Robert Bishop, Chairman

The Conservation Commission has had a busy year in 2013. They have reviewed and processed/approved over 10 Notices of Intent. Conducted many site visits and processed 2 Orders of Condition. They have assisted various town residents with special permitting requests and continue to stay up to date with their information and practice by attending the Annual Conference and trainings. The Commission would like to welcome Ms. Kate Harrington as a regular member and will continue with Mr. Bob Bishop as Chairman, Mr. Tom Baker as Vice Chairman, and Mr. Gero, Mr. Sacco, Ms. Rose, and Mr. Duffy as members. The Commission continues to meet regularly once a month; dates and times are posted at the Town Hall.

COUNCIL ON AGING

Kelly M. Pizzi

The Dalton Council on Aging (DCOA) serves community residents aged 60 and older as well as persons with disabilities addressing a wide spectrum of needs.

COUNCIL ON AGING:

The Dalton Council on Aging, housed by the Dalton Senior Center located at 40 Field Street Extension, is staffed by two full-time employees and five part-time employees. Kelly Pizzi Director, and Sarah Fontaine Administrative Assistant and Transportation Coordinator, operate the Senior Center from 8:00 am to 4:00 pm, Monday through Friday with a closing time of 8:00 pm on Thursday. Part-time employees include Patricia “Pattie” Pero, Shine/Outreach Counselor, who holds office hours on Monday and Thursdays; and COA Transportation Program van drivers: John Bartels, Clyde Decorie, and Clarence Green. Clarence has retired at the end of the year after 16 years of service. Two new drivers were hired during the year: Charles “Chuck” Gebauer and William “Bill” Walker.

The number of individuals the COA may potentially serve will increase by nearly 600 over the next 5 years evidenced by the number of persons added to our database with birthdates prior to the year 1958 (see newsletter below).

THE DALTON SENIOR CENTER:

The Dalton Senior Center has completed its third year at its new location at 40 Field Street Extension. With a 30% increase in “members”, center participation continues to increase as longstanding programs are expanding and new offerings are tested. In partnership with Elder Services, the Center hosts the nutritional Senior Lunch Program each Monday and Thursday. A new meal program, Soup & Sandwich, is prepared onsite each Tuesday and often boasts of homemade soups and fresh salads and dessert. One important new offering is a Caregiver Support Group for stewards of individuals with Alzheimer’s Disease, dementia or other memory related illnesses. The program is one of the few in the county meeting early evening providing support to families where the caregiver is still in the workforce. The program is also open to long distance caregivers who may not be able to offer direct support but are impacted by the challenges their absence poses.

A two-dollar coupon fee is charged for programs with the exception of Elder Service meal programs, special educational programming and support group, and AARP Tax Aide. The Café is free until 10:00 am. Soup & Sandwich has a charge of \$4.00 to cover the expense of preparing the meal. The Council on Aging is pleased to host the Veterans Agent on Thursday evenings from 4:30 pm – 7:00 pm., expanding her accessibility. The Council on Aging and the Dalton Senior Center receives funding from the Town of Dalton of \$118,490; block grant funding from the Commonwealth of Massachusetts based on \$7.00 per elder resident in the amount of \$11,810; coupon fees of \$5,730; COA Van Revenue of \$9,498; and \$1,185 in donations made by the community. Additional support is provided by the Friends of the Council on Aging.

PROGRAMS:

Community:

AARP Tax Aide Assistance
Bridges-Intergenerational program
Garden Club
LIFE Program (Living is for the Elderly)
Caregiver Support Group discussion group at Craneville Place
State Representative Hours: Paul Mark
Sunday Lunch
Triad
Veteran's Agent Office Hours
Veteran's History Project

Special Programming:

In May the COA held a 90 + Birthday Party for Dalton Nonagenarians. Williams College donated the Chef and the meal to 51 of our community's oldest citizens and volunteers. AND NOW MARK TWAIN performed by Richard Clark and funded by Cultural Council.

Programs were provided through partnership with Elder Services such as, MY LIFE, MY HEALTH, a chronic disease management program meeting over six weeks.

Exercise:

Osteo-Exercise – expanded to four programs per week
Line Dancing Shake Your Soul Tai Chi

Health:

Flu Clinic Foot Care Clinic Blood Pressure Clinic

Social Activities & Classes:

Acrylic Painting Bridge Coffee Cafe
Knitting Mahjongg Movie Night
Oil Painting Pitch Quilting
Travel Club

NEW PROGRAMMING ADDED in 2013:

Caregiver Support Group
Intro to Painting 12 week program Oil, Acrylics & Water Color
Poetry

SERVING THE HEALTH INFORMATION NEEDS OF ELDERS (SHINE):

Patricia "Pattie" Pero provides outreach services for the Dalton Council on Aging and SHINE services under Elder Services. Pattie works a 19 hour week and during this time in 2013 met with 585 residents and fielded 856 phone calls. Most often people need assistance with insurance – this year in particular was challenging with the Crane retirees who were moving from company based coverage to market insurance. Through her diligence she assisted 575 individuals selecting affordable and appropriate coverage. She has also saved senior residents over \$8,639 in medical billing errors, accessing emergency financial assistance and medical equipment. This amount does not include the savings seniors have benefitted by accessing SNAP (food stamp) Benefits or Fuel Assistance.

TRANSPORTATION:

The door-to-door van service is available for medical appointments, shopping, and other needs within Dalton and Pittsfield, with occasional trips to the Berkshire Mall in Lanesborough when the schedule permits. Notice is required at least 24 business hours in advance for scheduling needs. During 2013, the Dalton COA van service provided 2,561 rides to 80 residents and traveled 15,722 miles over 242 days. Of the total number of rides, 23.3% of them were for people deemed disabled by the Berkshire Regional Transit Authority under the Americans with Disabilities Act.

NEWSLETTER/COMMUNICATION:

The Silver Banner newsletter mailing list was expanded this year to all Dalton residents with birth dates starting in 1958. Charlie Ferry, a student from Wahconah Regional High School, worked throughout the school year to cross check our database with the Towns Census ensuring that information is sent to all residents starting at the age of 55. We are grateful for all of his hard work as this could not have been done without his commitment to the project. The Silver Banner is also available online by using the links on the Dalton website at www.dalton-ma.gov, with the assistance of webmaster, Louise Frankenberg.

A monthly calendar listing Senior Center activities and meal options is produced monthly and is available at the Senior Center and online. Postings on the Berkshire Eagle Bulletin Board published on Mondays lists scheduled activities and important updates and changes.

VOLUNTEER OPPORTUNITIES:

Volunteers are the backbone of the services and programs provided by the COA. Ninety- sixvolunteers serve as committee members, gaming, computer and craft instructors;cooks, dishwashers and meal servers, receptionists, office workers; newsletter support including article contributions and editing as well as preparing the mailing; intergenerational programs such as Bridges and reading programs; and home visits and grocery shopping for some of our most vulnerable and home bound residents. Individuals wishing to donate time and knowledge can call the Senior Center to learn about opportunities.

VETERANS HISTORY PROJECT:

Dalton Community Television preserves the histories of local veterans and individuals who supported the war(s) effort through videotaped interviews which are submitted to the Library of Congress. Members of all wars are encouraged to contact the Dalton Community Television station to preserve the history of war from a personal level.

FRIENDS OF THE COUNCIL ON AGING:

The Friends of the Council on Aging is a 501 (c) 3 non-profit organization which is the fundraising arm of the COA. Fundraising activities this year were their annual letter fund-raising campaign, and a craft fair under the guidance of Maureen Mitchell was held in the fall. A concert featuring Tony DeBlois was also held in December. The group organized and funded the Volunteer Appreciation Dinner serving 48 of the 98 volunteers providing services to the community. They also provided the funds to purchase the Veterans Day cake, and Price Chopper,

Stop & Shop and local gift cards, and gift bags of fruit and candy for the annual holiday luncheon.

2013 members include:

- | | |
|---------------------------|---------------------------|
| Dennis Gian, Chair | Carol Powell, V. Chair |
| Carol Morrison, Secretary | Judith Trumble, Treasurer |
| Gail Gargon | Nancy Bissell |
| Richard Lacatell | Marjorie Limburg |
| Kathleen Phillips | Audrey Poirier |
| Catherine (Peter) Rivers | Thomas Sedgwick |

DALTON COUNCIL ON AGING BOARD OF DIRECTORS:

The Dalton Council on Aging Board is appointed for three year terms by the Dalton Select Board. The purpose of the Board is to advise and provide input regarding the response to needs in the community. Members sit on five adhoc committees which include Finance, Senior Housing, Strategic Planning, Building and Maintenance and Marketing/Community Relations.

2013 appointees are:

- | | |
|----------------------------------|------------------------------|
| Joyce Lacatell, Chair | Tom Callahan, Jr, Vice Chair |
| Jack (John) McDonough, Treasurer | |
| Jean Poopor, Clerk | Mary Lamke |
| Maureen Mitchell | Judith Brooks |
| Marcia Brophy | Cora Cooney |
| Cynthia Cardeli | Robert Dean |
| Helga Knappe | Doris (Dorie) Lamica |
| Ralph Young | Amy Chapman |
| Alternates: David DiNicola | Shirley Zawistowsk |



CRA

Alison Peters, Executive Director

Last year marked the 90th anniversary of the W. Murray Crane Community House – 90 continuous years of providing the town of Dalton with social, educational, cultural, and of course, recreational activities for people of all ages. Through the Community Recreation Association (CRA), the Community House continues to follow their mission by offering approximately 100 programs to the adults and youth of our community, both in the parks of our town and at the community house

Dalton is fortunate to have three beautiful parks where our community can gather to enjoy the great outdoors. Pinegrove, Chamberlain and Greenridge Park provide many opportunities for people of all ages. Pinegrove, our most highly used area, contains a playground and multiple fields for softball, baseball and football, as well as basketball courts. In addition, there is a pavilion with open space where organizations, families and friends meet for gatherings of all kinds. Chamberlain is the home to our Little League organization, as well as a place for the younger kids to play baseball and soccer. And last, Greenridge has a playground, basketball court and another ball field.

Due to the generosity of several local organizations and businesses, and the hard work of the town staff, many upgrades have taken place at the parks. From field repairs and new bleachers to new basketball backboards, the parks continue to evolve with the needs of the community.

At the CRA, we place a strong emphasis on children and families, delivering after school care, teen programs, family events and a wide variety of enrichment programs to our community.

For our youngest members, we offer Kindergym, a program offering structured and unstructured playtime for children up to age 6. Through a recent grant award, the CRA is renovating the Kindergym area and will be purchasing new equipment and toys for this program. We also provide an opportunity for parents and toddlers to hop in the pool together during our Parent/Toddler Swim program. This helps young children become comfortable in water, while teaching parents water safety.

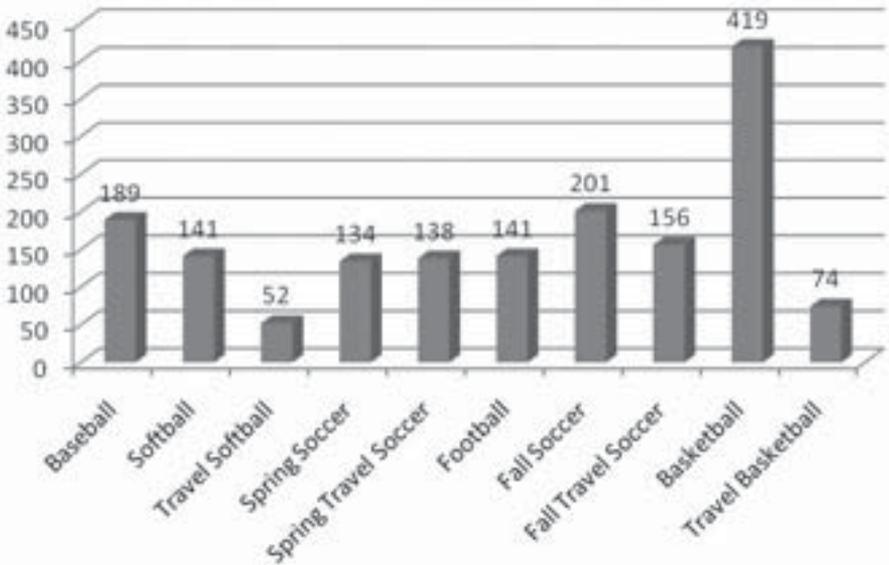
Our after school programs are located at Craneville Elementary School and the Dalton Youth Center (DYC) for elementary and middle school students. Parents will find these to be safe places for their children to do their homework, socialize and get physical activity. During school vacations, snow-days and in the summer, we have similar camps available from 7:30 am until 5:00 pm. Through another recent grant, the DYC will be converting existing office space into a learning center where children can receive free tutoring, homework help and become acquainted with new technologies.

At the youth center, we serve young adults with an after-school drop-in program, tutoring, weight lifting, the Big Buddies program and the Junior/Senior Leaders Club, just to name a few. Our goal is to help our youth achieve their full potential, grow into responsible young adults who understand the value of

community service and are ready to enter college, the work force, or training. Over the past 18 months, the DYC has undergone major renovations, including a new roof, doors, windows, electrical system and two HVAC systems. The basketball court was refurbished this past fall and final touches are taking place in the lobby. As you can see, we are committed to the youth center and believe the programs we offer are valuable to our community.

We offer many types of sports programs, all focusing on building teamwork, good sportsmanship, healthy exercise and fun. Our sports cover all seasons, from fall football and soccer, to basketball and finally the spring season of baseball, softball, lacrosse and more soccer! This past year, over 1600 children participated in our sports leagues.

2013 - Number of Youth Participants by Sport



The pool, fitness center, exercise classes, basketball court and racquetball courts offer healthy exercise to young adults, adults and retirees. The pool is open from early morning to evening with a wide range of activities, from adult lap to water aerobics. The fitness center has similar hours, making it capable of meeting almost everyone’s needs, morning, noon or night. At lunchtime, we offer exercise classes and basketball pick-up games. Racquetball is seeing resurgence in popularity and we now have leagues three to four times a week.

Last summer, the CRA purchased new cardio and weight training equipment and this February we invested in 11 SPIN® bikes and became an official Spinning® facility.

And last, the CRA offers programs for families. We manage the town’s summer parks program which provides special activities when school is not in session. Pinegrove Park is alive with different events such as the penny carnival,

picnic and the 'Just Play' hoops league. The CRA, also, hosts special events such as concerts, outdoor movie nights, the fishing derby, Easter egg hunt, Halloween parade and visits with Santa. Five years ago we also began a program for families with children with disabilities. We have 30 special needs children from all over Berkshire County paired up with a big buddy who meet regularly to play gym games, soccer, baseball, swim, and dance, among other things.

The CRA is made up of an experienced and committed staff that is focused on delivering quality programs to our community. However, we couldn't do all this without the generosity and support of hundreds of businesses, organizations and volunteers. From special events like the Gib Kittredge Auction to the coaching of a youth sports team, these programs could not exist without this dedicated and loyal community.

At this time, we'd like to give a special thanks to all the volunteers and businesses that support the CRA and the many programs we provide. Thank you so much!

CULTURAL COUNCIL

Donald Harris & Monica Montferret, Co-Chairperson

The Dalton Cultural Council's mission is to promote access, excellence, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all residents. The Massachusetts Cultural Council (MCC) has overseeing the Local Cultural Council (LCC) Program since 1990. MCC receives funding from an annual state appropriation. Each year, the MCC distributes funds to LCCs; in turn, LCCs make grants to schools, organizations and individuals in their communities. These funds are paid to successful applicants on a reimbursement basis.

In November of 2013, our cultural council received 26 applications for support of a wide variety of projects. The following projects were approved for funding in an amount totaling \$4,700 for

FY 2014:

| | | |
|--|---|-------|
| Craneville Elementary School | BTG - Emperor's New Clothes | \$500 |
| St. Agnes Academy PTO | St. Agnes Academy Drama Club - A Christmas Carol | \$500 |
| Nessacus Regional Middle School | Shakespeare and Company - Romeo & Juliet | \$500 |
| Mass Audubon Berkshire Sanctuaries | State of the Birds of the Housatonic | \$300 |
| Dalton Council on Aging | Celebrating New England: A Performance for Seniors | \$400 |
| Community Access to the Arts (CATA) | Audio Recording of Going for a Flower | \$150 |
| Berkshire Music School, Inc | Family Play Week with Berkshire Music School | \$200 |
| Dalton Community Recreation Association | Dalton CRA Concert Series | \$500 |
| Bard College at Simons Rock | Berkshire Festival of Women Writers | \$100 |
| Chesterwood | Family Day at Chesterwood | \$100 |
| Bernice Lewis | Sugar Hill Folk Festival | \$400 |
| Aimee Gelinas | The Nature of Dalton - Hikes at the Boulders | \$500 |
| John Root | Songbirds of the Northeast | \$150 |
| Eagles Band, Inc. | Eagles Band Concert at Dalton CRA | \$400 |

The current members of the Dalton Cultural Council are: Jonathan Croy, Donald Harris Co-Chairperson, Monica Montferret Co-Chairperson, Jenna Ware, and John Williams. Thank you for your continued support of cultural programs in our community.

DALTON FREE PUBLIC LIBRARY

Mindy Hackner, Library Director

Many things change and some things remain the same. By the time you read this, your “new” librarian will have one and a half years of service under her belt. In that time, the library’s web page has changed to a nimbler, Word Press platform so that a calendar and notifications of changes at the library can be instantly communicated to the public. We now have six public access computers and have taken over the old card catalog to be used as a staff circulation and interlibrary loan machine. We lost our long-time senior aide due to budget cuts in his program, but Friends have stepped in to fill the void.

As with years in the past, budgets are tight, library service is changing, and we are trying to figure out the next best steps to stay current. We have added more electronics services, bumping up our database offerings to help meet the needs of people who may not have the free time to use their library in traditional ways. Thanks to a generous grant from the Katharine and Winthrop M. Crane Foundation we now offer Ancestry.com for in-house use. We hope to add a language learning program in the near future. And we are offering technology training sessions on the first Wednesday of the month or by appointment to learn more about the statewide reference databases, electronic books, continuing education classes, or using the “tech” devices that keep pushing us into the new millennium.

Programs

Katharine Hoag and Wendy Provencher continue to offer a delightful story hour on Thursdays at 10 a.m. with the help from the St. Agnes first graders, and their teachers Mrs. Whitman and Mrs. Celentano. The children are treated to a short movie, healthy snack, and opportunity to read and be read to. A great deal of socialization and learning goes on in the craft time. My biggest regret is that we are still very cramped in the children’s space. With plans for a STEAM grant that will bring in programs and performers this spring and summer, we are wracking our brains for a way to expand our space for kids. Our library served about 125 children in the 2013 summer reading program and this exciting new grant combined with the 2014 theme “Fizz, Boom, READ!” invites more more participation.

We have held three film series including the Planet Earth, Alfred E. Hitchcock, and Apocalypse: World War II and are still trying to find the perfect time to get the community into the library and involved in the discussion. The book group continues to be a strong venue for supporting life-long readers and learners. In our monthly meetings we have explored all aspects of human relations with books like “The Light Between Oceans,” “The Snow Child,” “The Language of Flowers,” “The Postmistress,” “The Unlikely Pilgrimage of Harold Fry,” “The House Girl,” and “The Storyteller.” These fine paperback books are purchased by our Friends and made available to other library book groups through the CWMARS lending system.

Friends

Our Friends are a continuing source of inspiration and support. This year they provided some of our newspapers, museum passes, and books for the reading club by holding many bake sales. Plans for the more traditional spring book sale are underway with tentative dates of May 2 and 3, 2014. Last May, antiquarian book seller Russell Freedman entertained the Friends and guests at the annual meeting with tips and tricks for identifying, and perhaps collecting, valuable old books and prints. We hope to have author and hot sauce maven, Jennifer Thompson as this year's guest. The slate of 2013-14 Friends officers includes: President, Dian Elser; Vice President, Kim Slade; Secretary, Christine Faye; Treasurer, Vicky Sedgwick; Membership Coordinator, Rae-Ann Winters; Members-at-Large, Betty Chisum, Janet Claffie, Helen Kimball, Cynthia Riggs-French, Mary Haddad; and Trustee Representative, Judy Douville. If you see these women in the community, please thank them for all they do.

Personnel

Thanks also to a supportive staff, Katherine Hoag, Helen Cultrera, Gladys Lofink, Mary Ann Gillooly, Pam Bachli, and Barbara Kubli. Without these women working to provide great library service we could not have borrowed and returned over 13,000 materials through interlibrary loan, registered more than 250 new patrons, added about 2700 new books and materials to the collection, and circulated over 42,000 items to Dalton library card holders. Janet Claffie, Dian Elser, and Christine Faye have joined as volunteer interlibrary-loan librarians, checking in and routing books to the many patrons who are getting the hang of borrowing from libraries across the state. Even though our budget is level funded for the coming year, we will continue to explore ways to bring library service out into the community. As Andrew Carnegie once said: "There is not such a cradle of democracy upon the earth as the Free Public Library, this republic of letters, where neither rank, office, nor wealth receives the slightest consideration. "

EMERGENCY MANAGEMENT

Daniel D. Filiault, Emergency Management Director

Since June the Emergency Management Department has been working with the Emergency Management Departments of Hinsdale and Windsor on a new Reverse 911 system called Code RED. The system was launched in January with a test call to all of the residents of Dalton, Hinsdale and Windsor.

The CodeRED system will serve as the backbone of the Communities Emergency Planning and communications outreach to residents, businesses and town personnel by using the system capabilities to send telephone calls, text messages, emails and social media notifications in an effort to effectively inform residents to protect life and property.

Each Town has been provided an initial database of residential and business telephone numbers, however all residents living within the Town of Dalton are encouraged to visit <http://www.dalton-ma.gov/>, and click on the CodeRED logo to enroll additional contact information including cell phone numbers, text and email addresses. For residents without internet availability registration forms will be available at numerous places in the community including the Police Station, Library and Town Hall.

When signing up it is important that you use the proper zip code for the Town not a zip associated with the mailing address of the residence. For example there are Dalton residents who have mailing addresses that are in Pittsfield or Hinsdale they have to use Dalton's zip code (01226) to register onto our system. You cannot use a P.O. Box for your addresses please use your home address.

For your protection CodeRED is a service of Emergency Communications Network which takes security and privacy concerns very seriously. They will not sell, trade, lease or loan any data citizen supplied data to third parties.

If you have questions about this procedure you can contact Emergency Management Director Daniel Filiault or the Town Managers Office at the following numbers.

- daltonem@bcn.net (Subject: "Add phone number to Emergency Contact List") Please make sure you include all contact information including names and address.
- Dalton Emergency Management (413) 684-0020
- Dalton Emergency Management (via Town Hall) (413) 684-6111 ext. 11

FIRE DEPARTMENT

Gerald J. Cahalan Jr., Fire Chief

The call volume of the Dalton Fire Department has stayed pretty much up to last years, coming up just shy of 800calls. The majority of calls are for medical assistance. The daytime calls, especially for the ambulance are getting harder to staff, with many volunteers not able to leave work or working out of town. If you have the time are willing to take on all the tedious training to help your community, please stop by the firehouse and grab an application or speak with a member or the chief. It is a very rewarding experience to help your community.

The Dalton Fire District owns and operates: Three Pumpers and one 110' Aerial/quint. The Fire Association owns/operates: 1 Pumper/Rescue, 1 ambulance staffed with basic EMT's, 2 ATVs. The Town of Dalton owns: 1 Brush vehicle and is operated by the volunteers from the Fire District. We are staffed by one Full Time Chief and 34 volunteers that are a mix of EMT's and Firefighters.

This year, home oxygen use has been an issue and has brought many tragedies though out Massachusetts. Two such tragedies occurred in our little Town of Dalton. These were brought about by smoking around home oxygen use and had led to the deaths of two individuals in separate incidents. Please for your own safety and the safety of those around you, do not smoke when using or around oxygen.

In Late January the department put Truck 1 in service. This is a 110' Quint with 300gal of water on board and a 1500GPM pump. This truck has served us well over the year. This replaced (Ladder 1), the 1974 100' American Lafrance that was formerly Pittsfield. The department also put in service the 1984 Military Surplus truck that was obtained through surplus at no cost. This is being used as a brush forestry vehicle with many tools for fighting wild land fires.

The Department has taken on three new probationary members and lost some others for various reasons. The department said good bye to honorary member Clyde Davis whom passed away in June. He was a former Captain and was a great friend to the department and its members.

I'd like to thank the Town of Dalton, its residents, The Dalton Police Department and the Dalton Highway Department for the cooperation they give the Dalton Fire Department. Coordination and Cooperation is the way to keep a cohesive working environment and it is a pleasure to work with all of the departments.

I'd like to thank Gibby Rudd, and the members of the Dalton Water Department for their hard work keeping the water flowing. Gibby's personnel kept the hydrants clear during snow, Kept the hydrants flushed and raised the height on several hydrants . I would especially like to thank Justin Forgea for putting the Stortz adapters on the 40 hydrants and to Gibby and Bob for getting these. This makes for less effort and saves time in a fire situation.

Some Call Stats: Building Fire - 3 Vehicle Fire - 1 Other Fire - 8
Ambulance - 575 Other FD Related - 190

Not a bad year for a change.

I am reminding everyone to please make sure your residence or business has a house number. We cannot help you if we can't find you.

All dumpsters over 6 yds must be permitted in the Town of Dalton. Permits are available at the Dalton Fire Station.

Remember, 9-1-1 for Police, Fire and Medical calls. Give your address, phone number and problem. Stay on the line and answer the dispatchers questions.

I would also like to add, Volunteers are also welcome. If you have time or are interested in volunteering for the fire department or ambulance, please stop by and we will show you our house and equipment. It can be very rewarding and challenging and also is a great way to help your community.

FOREST WARDEN

Gerald J. Cahalan Jr., Forest Warden

The Dalton Fire Department had a pretty non eventful Dalton season, with some small outdoor burning complaints and a couple fast spreading wild land fires in the spring. One fire was behind Chamberlain Park and the other was near the railroad tracks between East St. and Rte 8. Hinsdale FD assisted with forestry equipment on both.

In the summer of 2013 I applied for a grant to update our forestry equipment and was awarded the grant in the late fall. The grant total was \$3000.00 with a matching total of \$1500. The money will be used to update our aging forestry tools and a small pump.

The Military Surplus truck that was obtained last year to replace the 70's version truck has been completed and proved useful in the couple fires it responded to. This vehicle was obtained with the help of the DCR Forest Fire Division and was through surplus for free. Thanks to the Dalton Fire District and Fire Association for helping to outfit this vehicle with equipment and manpower. And to the Town for accepting the free vehicle.

The Dalton Firemen's Association has purchased a John Deere side by side UTV that can be used to assist in Forest/Brush fires, as well as search and rescues. It comes with a water tank that is interchangeable with a rescue unit. I thank them for that.

Reminder to the town, burning season is from January 15 - April 30, 4pm. There will be no extension of the burning season for 2014. Permits are \$5.00 for the season. You must call in or go online at <http://www.bcburnpermits.com> to register each day to burn.

I would like to thank the citizens of Dalton and the various departments for their cooperation and look forward to another uneventful season. I would also like to thank the department volunteers for the hard work you put in.

HIGHWAY DEPARTMENT

John Roughley, Highway Superintendent

The Department's primary mission is to maintain and improve the Town's roads, sewer and drainage systems. This work is performed and accomplished by a very dedicated and professional staff. The Department is also responsible for maintaining the Town's parks and cemeteries.

Routine maintenance performed within our department on roads includes cutting brush, patching pot holes, painting crosswalks and road lines and replacing street signs.

During the winter season we aim to keep all streets and sidewalks clear and safe. All of the Town's streets, parking lots and sidewalks are swept by Department personnel. Spring is also the time when our four cemeteries are cleaned up in preparation for our Memorial Day observance.

The Town's parks are cleaned up each spring for the upcoming recreational season. We work with the CRA to make sure all ballfields are ready for the upcoming baseball and softball seasons.

The sewer systems are cleaned and flushed on a regular basis. The known problem areas are on a scheduled maintenance program to alleviate blockages. Over the past year we inspected many sewer lines and made repairs where needed. We also maintained over 800 catch basins during the year.

We have had a successful year, due largely in part to the staff of the Highway Department. We thank the residents, Select Board, Town Manager and all other Town employees for their guidance and support. We look forward to the year to come.

HISTORICAL COMMISSION

George White, Chairman

The Historical Commission meets on the first Tuesday of the month at 1:00 p.m. at the Dalton Senior Center. We have an open attendance policy. We also meet every Thursday from 10:00 a.m. to 12:00 p.m. at our office at the Town Hall. Anyone interested in genealogy or Dalton History, can possibly find it there.

Our main focus at the present, and future, is to restore the Fitch Hoose House.

Our main fund raisers, are the Fitch Hoose House tiles, calendars, and books containing the History of the Hoose House; which are sold at the elections.

The drum that was donated to us from the Dalton Daley Avenue Drum Corp, has been restored, and is on display in the Crane Room at the Town Hall.

Friends of the Hoose House Committee is still in Committee in Washington, D.C.

Our annual tag sale was again a big success. We would, again, like to thank all who took part in this event with their purchases and donations.

The rear of the Fitch Hoose House was removed and covered by J. Wasuk Building and Renovation of Dalton.

I want to thank our board and associates, for their love of Dalton, and their support.

MEMORIAL DAY COMMITTEE

Robert Dassat, Chairman

After an early possibility of a rainout the patriotic townspeople and children were greeted by mother nature with a beautiful day in which to honor our veterans. Parade stepped off at 9: 30 a.m. from the First Methodist Church. The Main Street was lined with grownups and lots of flag waving children, this in itself made this day perfect. This Memorial Day Parade was dedicated to US ARMY SPECIALIST MITCHELL DAELING and his family along with the rest of the Dalton citizens and surrounding towns who have served and are currently serving in our nation's military and especially to those who gave the ultimate sacrifice for our country. Music for this year's parade was supplied by the excellent band members from Nessacus Regional Middle School Under the Leadership of Andrew Garcia. The Line of March consisted of the Dalton Police Cruiser, Dalton Town Banner, carried by two of the Dalton cheerleaders Sarah Squires and Arianna Gregory, next was our Honorary Marshall for this year's parade John Ellis, and well deserving at 90 years old and still inspires the children by getting Boy Scout Troop #4 and the children of Craneville Elementary School to decorate the graves with flags every year. This is no easy task. I personally am grateful to this man. Getting back to our parade Kenneth Walto, Town Manager, and the Select Board, Dalton VFW Color Guard Post 9566. This year's lead Veteran's Unit, V.F.W. Commander Arthur Filkins, Sr., Vice-Commander Lawrence Brothers of the Dalton American Legion Post #155, Master of Ceremonies Thomas Callahan, State Representative Paul Mark and Reverend Victor Han of the Dalton Methodist Church, Wahconah Student Orators for this year's event, Miss Brandyn Cesan and Timothy Wagner, Next, Dalton American Legion Banner carried by Tianna Newton, Jayden Newton, and Iona Walton. Next, Dalton Legion Color Guard and Firing Squad, Wreath bearers, Chloe Accardi, Cassidy Loria, Kaylee O'Bryan and Edith Smelko followed by the rest of the Wahconah Cheerleaders, Berkshire County Sheriff's Honor Guard, Nessacus Regional Middle School Band, Dalton Police Honor Guard, Dalton Police Explorers, Boy Scouts, Girl Scouts, Cub Scouts, Brownies, Dalton Fire Department and the Dalton Legion Motorcycle Riders. I would like to express my gratitude to all the townspeople because of your participation our event is truly a success each year.

PLANNING BOARD

Richard F. Ladd, Chairman

The Dalton Planning Board was formed in 1939 and is primarily responsible for issues involving land uses such as Zoning Bylaws and subdivision construction, as well as division of land. The current quality of life and the “look” of Dalton is a tribute to the hard work by the many residents, past and current, who have donated their time and talents by serving as members of the Dalton Planning Board.

The Board consists of five residents elected by residents to a five-year term and one resident appointed by the Select Board to serve as an associate member. Planning Board meetings are regularly scheduled to be held on the third Wednesday of each month at 7PM in the Town Hall, Callahan Room. Additional meetings are held as they are required.

In 2013, the Planning Board held twelve regular monthly meetings and one special meeting during which they endorsed three Form A applications for the division of lands within Dalton, and granted one Special Permit renewal. They also discussed updating the Master Plan and conducted one public hearing regarding zoning by-law changes. The Board has a long term goal to update and improve the Dalton Zoning Bylaws so that these documents better serve the residents of Dalton. Throughout 2013 some of the bylaw revisions that were discussed were: Drive-Thru’s, Earth Removal, Driveway (Definition), Curb Cut (Definition), Special Permit Granting Authority changes, Signs, Domestic Animals (Definition), Tradesman Home Occupations, Medical Marijuana Dispensaries, Poultry and Solar Photovoltaic. The majority of these proposed zoning bylaw changes are anticipated to be voted upon in 2014. The Board has devoted a great deal of time and effort in the past to address Zoning Bylaw update issues. Proposed zoning changes must be carefully considered to ensure they address a problem but do not allow unintended construction or uses that could have a negative effect on the character of the Town of Dalton. I strongly urge all residents to be aware of what is on the warrant at the annual Town Meeting. I hope you are able to attend these meetings and exercise your right to vote for what is best for Dalton.

I would like to take this opportunity to thank the current members of the Planning Board: Caleb Darby, Zack McCain, Michael Szklasz and Karen Quinn for their time and dedication. I also want to thank Lisa Peltier, our recently hired Planning Board recording secretary and office manager, for her hard work and valuable assistance.

POLICE DEPARTMENT

Jeffrey E. Coe, Chief of Police

On July 1, 2013, Officer Christopher Furlong was promoted to Permanent Sergeant. Sergeant Richard Nicholas retired from the department on August 25, 2013, after 32 years of service. We enjoyed a fun night honoring Sgt. Nicholas at his retirement dinner. With Sgt. Nicholas's retirement, Officer Matthew Mozzi was promoted to Permanent Full Time Officer and graduated from the Municipal Police Academy on January 17, 2014. In May, we hired Reserve Officer Rodney Buzzella who graduated the Reserve Academy and has completed his probationary field training with Officers John Marley and Christopher Furlong. On December 2, 2013, Officer Amy Shaughnessy resigned to accept employment with the Massachusetts State Police. We wish her well. Her solid work ethic and contagious positive personality will be greatly missed. Officer William Munch was promoted to Permanent Full Time Officer and is currently in the Municipal Academy and scheduled to graduate June 27th.

Officers responded to an average of 13 service calls per shift while also conducting in depth investigations, teaching DARE or Police Explorers, attending TRIAD, collecting and analyzing evidence, patrolling on bike patrol, performing equipment maintenance or conducting other special policing tasks including building security checks and traffic enforcement.

In September 2013, we applied for and received a \$25,000 grant from The Stanton Foundation to purchase and train a K9 dog and Officer. Officer Matthew Mozzi has been selected as the K9 Officer for the department. With this grant we were able to refurbish one of our existing cruisers to be a K9 cruiser. The cruiser interior has been adapted to accommodate the dog and officer. On February 20, 2014, Mozzi traveled to Pennsylvania to bring back "Max" (short for Maximus meaning the greatest) an 18 month old, 85lb all black German Sheppard from City of Putten in the Netherlands (Holland). Officer Mozzi and Max are currently enrolled in a 6 week certification for patrol and tracking; however, you may see Max with Officer Mozzi prior to completing the certification to acclimate Max to the buzz of the radio and wail siren and dynamics of routine patrol. I cannot thank Sheriff Thomas Bowler and K9 instructor Captain Dwayne Foisy enough for their continued training, support, and encouragement as the hosts of this vital training.

The Dalton Police Department, with many thanks to District Attorney David Capeless, has received a Prescription Drug Drop-Off Box for our station. Citizens of Dalton can drop off unused or unwanted prescription drugs for immediate disposal. In addition to the biannual National Drug Take Back, which is usually held each spring and fall, at the Dalton CRA, these drugs can be disposed of at our station at any time. We only ask, if possible, to please black out names on the prescription bottles to save the time of our officers.

We have received \$8,745 in federal and state grant funding toward the purchase of new protective vests for 11 officers whose current vest are deteriorating. Newly hired officers received new vest utilizing grant money obtained last year.

I would like to thank the dedicated men and women of the Police Department.

I especially would like to express gratitude to my command staff consisting of Sergeant Furlong, Senior Officer John Thibodeau and Field Training Officer John Marley for their input, honesty and support to ensure my decisions have the maximum benefit of the Town and the department even if my decisions may not always be the most popular choices or use the easiest methods to accomplish our goals. Finally, I would like to thank my Administrative Assistant Rebecca Whitaker for being flexible and accommodating to the ever changing department needs.

Dalton Police Department 2013 Statistics:

| | |
|-------------------------------------|-------------|
| Total call responses: | 14,859 |
| Business & Non 911 Calls | 14,411 |
| Officer Initiated responses | 9,469 |
| Intrusion Alarm Calls..... | 234 |
| 911 Calls | 397 |
| Incidents..... | 369 |
| Arrests..... | 136 |
| Motor Vehicle stops | 1,216 |
| Motor Vehicle Accidents..... | 134 |
| Motor Vehicle Citations Issued..... | 1,005 |
| Citations Fines Received | \$ 8,225.00 |
| Parking Fines Issues | 130 |
| Parking Fines Levied | \$ 1,505.00 |
| Firearms Permits Issued..... | 335 |
| Firearms Permit Fees Received | \$ 6887.50 |
| Copies of reports..... | \$ 514.90 |

Accident forms and license to carry/firearm identification card applications can be found on line at www.dalton-ma.gov under town services. Completed police accident reports can be obtained online with your report number at www.getcrashreports.com

INSPECTOR OF WIRING

John M. Broderick, Inspector

| | |
|----------------------------|-----------|
| Service Work | 12 |
| New Houses..... | 3 |
| Additions | 23 |
| Security Systems | 19 |
| Furnaces..... | 15 |
| Pools & Hot Tubs | 3 |
| Solar Panels | 3 |
| Generators..... | 1 |
| A/C Equipment..... | 1 |
| Misc. Elec. Work | 16 |
| Total Permits | 96 |

SEALER OF WEIGHTS AND MEASURES

Paul K. Vacchina, Sealer

For period commencing January 1, 2013 and ending December 31, 2013 inclusive
In compliance with Chapter 98 Section 37 as amended by Chapter 295 of the Acts of 1998

Section 37. Each municipality shall annually, between January 1 and January 31, submit to the director a written report that describes the components of the municipality's weights and measures program, including, but not limited to, an inventory of all weighing and measuring devices and equipment and the date of the most recent certification for each device or piece of equipment, inspection results by category, results of tests performed pursuant to Section 56D, total citations issued by category, the net loss restored to consumers and merchants as a result of its enforcement program, and any other information required by the director.

A municipality that does not report to the director in the manner prescribed in this section shall not be eligible to retain any revenues generated by the municipality as a result of imposing civil citations as provided in Section 29A.

| <i>Test measures for Gas Pumps</i> | <i>Number of Each</i> | <i>Last Date of Certification</i> |
|------------------------------------|-----------------------|-----------------------------------|
| 5 Gallons | 1 | 2009 |

| <i>Scales</i> | <i>Sealed</i> |
|-------------------|---------------|
| Under 100 lbs | 6 |
| 5,000- 10,000 lbs | |

| <i>Automatic Liquid Measuring Devices</i> | <i>Sealed</i> |
|---|---------------|
| Gasoline | 32 |

SHADE TREE DEPARTMENT

John Roughley, Tree Warden

The Shade Tree Department had a busy year. Many hazardous trees have been removed or pruned. With level funding and increased cost for removal, the number of new trees planted has been greatly reduced over the past few years.

The Highway Department has helped to remove several large trees that WMECO took down for the town. The power company does assist in tree removal when trees pose a risk to their equipment.

There is much confusion over the definition of a town tree. The definition of a town tree is any tree having a trunk greater than one and a half inches that is on the public right of way. If any part of the trunk is on town property, the tree belongs to the town. Overhanging branches do not make a tree town property. The town does have a right to trim such branches for public safety purposes. Any tree that has been planted by the town that is not on town property is not a town tree. The tree becomes the property of the landowner. State law allows municipalities to plant trees within 20 feet of the public right of way.

TOWN ACCOUNTANT'S REPORT

Sandra J. Albano, Town Accountant

I am pleased to submit the 37th Annual Report of the Town Accountant for Fiscal Year ending June 30, 2013.

The following schedules are included in this report:

- Schedule 1: Combined Balance Sheet
- Schedule 1A: Special Revenue Funds
- Schedule 1B: Capital Projects Fund
- Schedule 1C: Trust and Agency Funds
- Schedule 2: General Fund Revenues - Budget to Actual
- Schedule 3: General Fund Appropriations, Expenditures and Encumbrances
- Schedule 4: Schedule of Bond Indebtedness
- Schedule 5: Analysis of General Fund Undesignated Fund Balance

The FY13 books have been closed and submitted to the Department of Revenue. Free Cash has been certified at \$585,139 for use in FY14. The Town of Dalton continues to battle financially with our diminishing levy capacity.

The Town's Statutory responsibility to hold the levy limit growth by 2.5% becomes difficult when budgets, not in the Town's control, are not held to that Statute.

The FY15 budget process has begun and we are faced with the challenge of balancing the budget. All departments are working hard to level fund expenditures and find ways to decrease spending.

I would like to thank Dawn Fahey for all her hard work in the Treasurer's and Accountant's office. Dawn has brought some valuable skills into this department, and is a hard worker. I look forward to working with her on the many challenges these two departments face.

Schedule 1: Combined Balance Sheet, June 30, 2013

| | Governmental Fund Types | | | Fiduciary Fund Type | Account Group | Totals |
|---|-------------------------|-----------------|------------------|---------------------|------------------|------------------|
| | General | Special Revenue | Capital Projects | | | |
| ASSETS | | | | | | |
| Cash and Cash Equivalents | 1,676,095 | 61,758 | 125,779 | 2,133,828 | | 3,997,460 |
| Receivables | | | | | | |
| Property Taxes | 148,801 | | | | | 148,801 |
| Less: Allowance for Uncollectible Accounts | (39,616) | | | | | (39,616) |
| Excise Taxes | 114,434 | | | | | 114,434 |
| Tax Liens | 252,334 | | | | | 252,334 |
| Departmental | 51,013 | 17,839 | | | | 68,852 |
| User Charges | 42,536 | | | | | 42,536 |
| Tax Foreclosures | 100,991 | | | | | 100,991 |
| Due From Other Governments | - | 252,606 | | | | 252,606 |
| Due From Other Agencies | - | | | | | - |
| Due From Other Funds | - | | | | | - |
| Amount to be Provided for the Payment of Debt | | | | | 1,795,000 | 1,795,000 |
| Total Assets: | 2,346,588 | 332,203 | 125,779 | 2,133,828 | 1,795,000 | 6,733,398 |

LIABILITIES AND FUND EQUITY

| | | | | | | |
|--------------------------|---------|-------|--|--|--|---------|
| Liabilities: | | | | | | |
| Vendor Warrants Payable | 101,816 | 1,622 | | | | 103,438 |
| Payroll Warrants Payable | - | - | | | | - |
| Accrued Payroll | 45,772 | 236 | | | | 46,008 |
| Accrued Employer Taxes | 556 | | | | | 556 |
| Employee Withholdings | 20,680 | | | | | 20,680 |
| Due to Other Governments | | | | | | - |
| Due to Other Funds | | | | | | - |

Schedule 1: Combined Balance Sheet, June 30, 2013

| | Governmental Fund Types | | | Fiduciary Fund Type | Account Group | Totals |
|--|-------------------------|-----------------|------------------|---------------------|----------------|-----------------|
| | General | Special Revenue | Capital Projects | Trust & Agency | Long Term Debt | Memorandum Only |
| LIABILITIES AND FUND EQUITY (continued) | | | | | | |
| Due to Other Agencies | | | | 23,533 | | 23,533 |
| Undistributed Receipts | 2,716 | | | | | 2,716 |
| Unclaimed Items | 550 | | | | | 550 |
| Prepaid Highway Excavation Fees | | 270,445 | | | | 270,445 |
| Deferred Revenue | | | | | | 109,185 |
| Property Taxes | 109,185 | | | | | 252,334 |
| Tax Liens | 252,334 | | | | | 252,334 |
| Tax Foreclosure | 100,991 | | | | | 100,991 |
| Other | 207,983 | | | | | 207,983 |
| BANS Payable | | | | | | - |
| Performance Bond Deposits | | | | | 1,795,000 | 1,795,000 |
| Bond Indebtedness | | | | | | - |
| Total Liabilities: | 842,583 | 272,303 | - | 23,533 | 1,795,000 | 2,933,419 |
| Fund Equity: | | | | | | |
| Reserved for Encumbrances | 163,691 | | | 500 | | 173,999 |
| Reserved for Expenses | 578,000 | 9,808 | | 20,000 | | 598,000 |
| Reserved for Overlay Released | - | | | | | - |
| Reserved for Payment of Debt | - | | | | | - |
| Reserved for Continuing Appropriation | 134,135 | | | | | 134,135 |
| Reserved for Nonexpendable Trust Principal | | | | 125,100 | | 125,100 |
| Undesignated | 628,179 | 50,092 | 125,779 | 1,964,695 | | 2,768,745 |
| Total Fund Equity | 1,504,005 | 59,900 | 125,779 | 2,110,295 | - | 3,799,979 |
| Total Liabilities & Fund Equity: | 2,346,588 | 332,203 | 125,779 | 2,133,828 | 1,795,000 | 6,733,398 |

Schedule 1 - A
Special Revenue Funds
Fund Equity for the Year Ended June 30, 2013

| | Balance 7/1/12 | Revenues | Prior Year Corrections | Transfers In | Expenses | Transfers Out | Balance 6/30/13 |
|--------------------------------------|-------------------|----------------|---------------------------|-----------------|----------------|------------------|--------------------|
| Animal Kennel Donations | 13 | - | | | | 13 | - |
| Beautification Commission Donations | 934 | 747 | | | 351 | | 1,330 |
| BJA Recovery Act JAG Grant-Federal | - | 1,117 | | | 1,117 | | - |
| CATV Local Broadcasting | - | 100,454 | | | 100,454 | | - |
| Cemetery Repair Donations | 10,000 | - | | | | | 10,000 |
| Cemetery Vandalism Restitution | 383 | - | | | | | 383 |
| COA Formula Grant | 309 | 11,444 | | | 11,753 | | - |
| COA Gifts/Donations/Programs | 9,862 | 1,270 | | | 3,517 | | 7,615 |
| COA Incentive Grant | 890 | - | | | | | 890 |
| COA Programs Revolving | 3,073 | 6,200 | | | 3,200 | | 6,073 |
| COA Transportation Fund | 4,244 | 11,107 | | | 11,030 | | 4,321 |
| Community Development Block Grant | 15,407 | 1,488 | | | | | 16,895 |
| Community Septic Mgt. | 18,000 | - | | | | | 18,000 |
| Composting Bin Grant | 494 | - | | | | | 494 |
| Cultural Council | 3,430 | 3,878 | | | 2,812 | | 4,496 |
| Cultural Council Donations | 779 | - | | | | | 779 |
| Dalton Papers | 2,243 | 90 | | | | | 2,333 |
| Dog License Revolving | 3,000 | 29,079 | | | 762 | 31,052 | 265 |
| Drug Task Force Byrne Grant | 2,211 | 4,854 | | | 4,021 | | 3,044 |
| Electric Inspections Revolving | 1,575 | 5,250 | | | 4,720 | | 2,105 |
| Extended Polling Hours | - | 1,247 | | | 1,245 | 2 | - |
| Gov's Hwy Sfty Bureau Grants | 14 | - | | | | | 14 |
| Grave Digging OT Revolving | 2,500 | 1,695 | | | 1,698 | | 2,497 |
| Highway Chapter Funds | (141,404) | 438,960 | | | 436,532 | | (138,976) * |
| Historical Commission | 2,160 | 714 | | | 2,069 | | 805 |
| Insurance Claims Under \$10,000 | 17,397 | - | | | 2,633 | | 14,764 |
| Insurance Reimb. over \$20K | 153,391 | - | | | | 25,000 | 128,391 |
| Legal Advertising Revolving | 3,000 | 1,100 | | | 641 | 459 | 3,000 |
| Library Donations | 10,877 | 145 | | | 2,776 | | 8,246 |
| Library Incentive Grant | 36,550 | 8,262 | | | 14,349 | | 30,463 |
| MA Relief Grant | - | - | | | | | - |
| Misc. Non-Recurring Grants/Gifts | 18,976 | 51,639 | | | 58,811 | | 11,804 * |
| Municipal Recycling Program Grant | 614 | - | | | | | 614 |
| Parks Maintenance Revolving | 850 | 325 | | | | | 1,175 |
| Planning Board Deposits-BCC Cnslt | 2,100 | - | | | | | 2,100 |
| Planning Board Deposits-PineCrest | 350 | - | | | | | 350 |
| Planning Board Engineering Follow-Up | 3,474 | - | | | | | 3,474 |
| Plumbing Inspections Revolving | - | 10,810 | | | 10,810 | | - |
| Police Dept Local Gifts | 9 | - | | | 9 | | - |
| Police Outside Detail | 2,422 | 66,852 | | | 66,843 | | 2,431 |
| Police Vest Grant | (398) | 398 | | | 2,385 | | (2,385) * |
| Records Preservation Project | 592 | - | | | | | 592 |
| Skateboard Park Donations | 1,841 | - | | | | | 1,841 |
| Small Cities Grant Recapture | - | - | | | | | - |
| State 911 Comm Dept Incentive Grant | (47,855) | 81,709 | | | 127,939 | | (94,085) * |
| Wetlands Protection Fund | 2,894 | 1,307 | | | 439 | | 3,762 |
| Total Fund Equity | 147,201 | 842,141 | - | - | 872,916 | 56,526 | 59,900 |

*Fund 212 Police Vest Grant - Payment of \$1,192.50 dated 08/22/13 received from State and \$1,192.50 dated 09/17/13 received from Federal Government.

*Fund 223 State 911 Communication Grant - Payment of \$38,457.29 dated 07/08/13 - \$17,631.92 dated 08/26/13 received from State.

*Fund 223 State 911 Communication Grant - Payment of \$37,859.12 dated 09/30/13 received from State.

*Fund 223 State 911 Communication Grant - State Disallowed \$137.07 Reimbursement. Town resubmitted for reimbursement.

*Fund 229 State 911 Training Grant - submitted Reimbursement for \$4,094.50 May 28, 2013. State disallowed \$808.44 October 2013. Reimbursement of \$3,285.96 has not been received as of 11/30/13.

*Fund 230 Chapter 90 - Payment of \$137,293.48 dated 08/07/13 and \$1,683.00 dated 09/05/13 received from State.

Schedule 1-B: Capital Projects Fund Equity for The Year Ended June 30, 2013

| | Balance 07/01/12 | Revenues | Transfers | | Expenses | Transfer Out | Fund Equity Balance 6/30/13 | Grant Revenues Anticipated | Temporary Borrowing Issued | Projects Authorized | |
|---------------------------------|---------------------|----------|-----------|-----|----------|-----------------|--------------------------------------|----------------------------------|----------------------------------|------------------------|----------|
| | | | In | Out | | | | | | Not Complete | Complete |
| Capital Projects - Departmental | (34,700) | 145,000 | - | - | 103,000 | 1 | 7,299 | - | - | - | 148,899 |
| Capital Projects - Building | (72,410) | 75,000 | - | - | 1,480 | - | 1,110 | - | - | - | 1,110 |
| COA Senior Center - Building | 25,288 | - | - | - | 19,458 | - | 5,830 | - | - | - | 5,830 |
| Landfill Closure | - | - | - | - | - | - | - | - | - | - | - |
| South Street Project | 37,290 | - | - | - | 750 | - | 36,540 | - | - | - | 36,540 |
| Housatonic Street Project | - | - | 75,000 | - | - | - | 75,000 | - | - | - | 75,000 |
| | (44,532) | 220,000 | 75,000 | - | 124,688 | 1 | 125,779 | - | - | - | 267,379 |

**Schedule 1-C: Trust and Agency Funds
Fund Equity and Liabilities for the Year Ended June 30, 2013**

| Fund Equity: | Balance 7/1/12 | Receipts | Due from Others | Transfers In | Expenses | Transfers Out | Fund Equity Balance 06/30/13 |
|--------------------------------|------------------|---------------|--------------------|----------------|---------------|------------------|---------------------------------|
| NON-EXPENDABLE TRUSTS: | | | | | | | |
| Principal - Cemetery | 35,100 | - | - | - | - | - | 35,100 |
| Principal - Library | 60,000 | - | - | - | - | - | 60,000 |
| Principal - School | 30,000 | - | - | - | - | - | 30,000 |
| | 125,100 | - | - | - | - | - | 125,100 |
| EXPENDABLE TRUSTS: | | | | | | | |
| Cemetery | 26,810 | 1,219 | - | - | - | - | 28,029 |
| Library | 90,445 | 2,153 | - | - | 23,211 | - | 69,387 |
| School | 81,576 | 1,141 | - | - | - | - | 82,717 |
| Local Law Enforcement | 3,638 | 2,504 | - | - | 3,737 | - | 2,405 |
| | 202,469 | 7,017 | - | - | 26,948 | - | 182,538 |
| STABILIZATION FUNDS: | | | | | | | |
| General Stabilization | 222,489 | 740 | - | 56,353 | - | - | 279,582 |
| Capital Stabilization | 956,354 | 3,179 | - | 95,000 | - | 21,000 | 1,033,533 |
| Litigation Stabilization | 225,958 | 752 | - | - | - | - | 226,710 |
| Sewer Stabilization | 86,101 | 288 | - | 59,250 | - | 22,455 | 123,184 |
| | 1,490,902 | 4,959 | - | 210,603 | - | 43,455 | 1,663,009 |
| OPEB Liability Trust | | | | | | | |
| Pension Reserve Fund | 121,286 | 347 | - | 13,000 | - | - | 13,000 |
| Unemployment Compensation Fund | 5,000 | 14 | - | - | - | - | 121,633 |
| TOTAL FUND EQUITY | 1,944,757 | 12,337 | - | 223,603 | 26,948 | 43,455 | 2,110,295 |

Schedule 1-C: Trust and Agency Funds (continued)

| | Balance 07/01/12 | Receipts | Due from Others | Transfers In | Disbursements | Transfers Out | Balance Due to Others 6/30/13 |
|---|------------------|----------------|-----------------|----------------|----------------|---------------|-------------------------------|
| Liabilities: | | | | | | | |
| AGENCY FUNDS: | | | | | | | |
| Dalton Fire District | 4,211 | 425,835 | - | - | 429,034 | - | 1,012 |
| Dalton Redevelopment Authority Operations | 36,306 | 67,109 | - | - | 84,072 | - | 19,343 |
| Deputy Collector Fees | - | 14,591 | - | - | 14,591 | - | - |
| Parking Clerk Fees | 10 | 146 | - | - | 146 | 10 | - |
| Town Clerk Fees | - | 7,196 | - | - | 7,196 | - | - |
| Town Collector Fees | 900 | 1,465 | - | - | 2,050 | - | 315 |
| State Share of Gun Permit Receipts | 4,675 | 16,938 | - | - | 18,750 | - | 2,863 |
| TOTAL LIABILITIES | 46,101 | 533,281 | - | - | 555,839 | 10 | 23,533 |
| Total Liabilities and Fund Equity: | 1,990,858 | 545,618 | - | 223,603 | 582,787 | 43,465 | 2,133,828 |

**Schedule 2: General Fund Revenues, Budget to Actual
For the Year Ended, June 30, 2013**

| | FY13 Estimated | FY13 Actual | Variance FY13 Budget To FY13 Actual |
|--|-------------------|----------------|---|
| <u>SEWER OFFSET RECEIPTS</u> | | | |
| Sewer Late Fees #4245 | | 5,830 | |
| Sewer User Fees, #4246-11 | | 639,601 | |
| Sewer User Fees, #4246-12 | | - | |
| Sewer Lien Fees #4247 | | 28,852 | |
| Sewer Hook-Up Charges #4467 | | 1,250 | |
| Hinsdale Sewer Bill #4746 | | 56,035 | |
| | <u>739,344</u> | <u>731,568</u> | <u>(7,776)</u> |
| <u>ESTIMATED LOCAL RECEIPTS:</u> | | | |
| Motor Vehicle Excise, #4150 | | | |
| 2007 & Prior | | 777 | |
| 2008 | | 395 | |
| 2009 | | 650 | |
| 2010 | | 1,468 | |
| 2011 | | 7,882 | |
| 2012 | | 99,155 | |
| 2013 | | 612,942 | |
| | <u>655,000</u> | <u>723,269</u> | <u>68,269</u> |
| <u>Other Excise:</u> | | | |
| Farm Animal Excise #4162 | | - | |
| Classified Forest Land #4163 | | - | |
| Forest Products Tax #4164 | | - | |
| Hotel/Meals Tax #4167 | | 36,856 | |
| | <u>27,650</u> | <u>36,856</u> | <u>9,206</u> |
| <u>Penalties & Interest on Taxes & Excise:</u> | | | |
| Interest & Penalties on Taxes #4171 | | 33,116 | |
| Interest & Penalties on Tax Titles #4172 | | 6,334 | |
| Interest & Penalties on Sewer User #4173 | | - | |
| Interest & Penalties on Other A/R #4174 | | - | |
| Property Tax Demands #4177 | | 3,335 | |
| Motor Vehicle Demands/Warrants #4178 | | 12,355 | |
| Demand/Fees Tax Liens Redeemed #4179 | | 360 | |
| Income & Expense Penalties Added to Tax #4190 | | 1,300 | |
| | <u>45,000</u> | <u>56,800</u> | <u>11,800</u> |
| <u>Payment in Lieu of Taxes</u> | | | |
| Trailer Park Fees #4165 | | 4,608 | |
| Pmts in Lieu of Taxes #4180 | | 1,939 | |
| Pinegrove Manor Pilot #4181 | | 1,641 | |
| | <u>6,900</u> | <u>8,188</u> | <u>1,288</u> |
| <u>Other Charges for Services</u> | | | |
| Board of Appeals #4373 | | 200 | |
| Planning Board #4374 | | 450 | |
| Zoning #4375 | | 10 | |
| Sealer of Wgths/Measures #4466 | | 530 | |
| | <u>1,000</u> | <u>1,190</u> | <u>190</u> |

Schedule 2: General Fund Revenues, Budget to Actual (continued)

| | FY13 Estimated | FY13 Actual | Variance FY13 Budget To FY13 Actual |
|--|-------------------|----------------|---|
| <u>Fees</u> | | | |
| Registry of Motor Vehicles #4175 | | 5,800 | |
| Municipal Lien Fees #4321 | | 6,225 | |
| Bad Check Fees #4330 | | 425 | |
| Default Warrant Removal Fee #4332 | | - | |
| Collector Late Fees Ch40 S21E #4333 | | - | |
| Duplicate Bill Fee #4382 | | 840 | |
| Communication Center Fees #4810 | | 13,907 | |
| Private Hauler Recycling Fee #4335 | | - | |
| Highway Excavation Fees #4377 | | 2,750 | |
| | <u>14,000</u> | <u>29,947</u> | <u>15,947</u> |
| <u>Departmental Revenue Council on Aging #4379</u> | <u>5,000</u> | <u>5,368</u> | <u>368</u> |
| <u>Departmental Revenue Cemetery #4378</u> | <u>30,000</u> | <u>36,443</u> | <u>6,443</u> |
| <u>Other Departmental Revenue</u> | | | |
| Town Clerk - Street List #4371 | | 40 | |
| Town Clerk - Other #4372 | | 66 | |
| Assessors Maps #4383 | | 732 | |
| Assessors' Infor Requests #4384 | | - | |
| Dalton Fire District Tax Reimb. #4811 | | 10,000 | |
| Lanesborough ACO Reimb. #4337 | | 6,368 | |
| Photocopies #4391, 4392 | | 192 | |
| Town Maps #4393 | | 6 | |
| Recycled Goods #4329 | | 9,847 | |
| School Census #4841 | | 3,287 | |
| Charge for Bid Specs #4380 | | - | |
| Police Reports #4397 | | 381 | |
| Police - Outside Detail Admin Fee #4398 | | 3,395 | |
| Town Collector Miscellaneous #4844 | | 40 | |
| | <u>28,600</u> | <u>34,354</u> | <u>5,754</u> |
| <u>Licenses & Permits</u> | | | |
| All Alcohol Licenses On Premise #4411 | | 5,400 | |
| Beer & Wine Licenses #4413 | | 800 | |
| All Other Alcohol Licenses Off Premise #4414 | | 1,200 | |
| Raffle Permits #4455 | | 50 | |
| Cable TV Franchise #4458 | | 1,163 | |
| Building Permits #4460 | | 28,709 | |
| Health Agent Receipts #4462 | | 3,680 | |
| Police Pistol Permits #4473 | | 5,663 | |
| Other Licenses & Permits #4499 | | 5,820 | |
| | <u>35,350</u> | <u>52,485</u> | <u>17,135</u> |

Schedule 2: General Fund Revenues, Budget to Actual (continued)

| | FY13 Estimated | FY13 Actual | Variance FY13 Budget To FY13 Actual |
|---|-------------------|------------------|---|
| Fines and Forfeits | | | |
| Motor Vehicle Fines #4694 | | 7,375 | |
| District Court Restitution #4698 | | 2,060 | |
| Parking Fines #4771 | | 1,615 | |
| Library Fines #4772 | | 1,493 | |
| Unlicensed Dog Fines #4773 | | 4,348 | |
| Police Fines #4774 | | 378 | |
| Youth Tobacco Fines #4776 | | - | |
| Other Fines #4775 | | - | |
| | <u>22,500</u> | <u>17,269</u> | <u>(5,231)</u> |
| Investment Income | | | |
| Earnings on Investment #4820 | | 6,080 | |
| | <u>8,000</u> | <u>6,080</u> | <u>(1,920)</u> |
| Miscellaneous Recurring | | | |
| Miscellaneous Revenue #4840 | | - | |
| Miscellaneous State Revenue #4699 | | - | |
| | | <u>-</u> | <u>-</u> |
| Miscellaneous Non-Recurring | | | |
| Miscellaneous Revenue #4840 | | 5,544 | |
| Miscellaneous State Revenue #4699 | | 7,699 | |
| Additional Assistance General Fund #4699 | | - | |
| Miscellaneous Federal Revenue #4540 | | - | |
| Federal Retiree Drug Subsidy #4544 | | 32,687 | |
| Workman's Comp Refund #4843 | | 17,118 | |
| Sale of Surplus Inventory/Books #4815 #4813 | | 75 | |
| Premium/Accrued Interest on Bonds #4930 | | - | |
| | | <u>63,123</u> | <u>63,123</u> |
| TOTAL ESTIMATED LOCAL RECEIPTS: | 879,000 | 1,071,372 | 192,372 |
| CHERRY SHEET REVENUE: (NET OF CHERRY SHEET OFFSETS) | | | |
| Exemptions: Vets, Blind, Srvg. Spouse, Elderly #4617, 4616 | 29,771 | 31,104 | 1,333 |
| State Owned Land #4611 | 49,505 | 49,505 | - |
| School Aid (Ch70) #4621 | 272,926 | 272,926 | - |
| Vocational Students Transportation #4637 | - | 9,387 | 9,387 |
| Veterans Benefits #4667 | 12,256 | 12,244 | (12) |
| Unrestricted General Gov. Aid #4671 | 962,329 | 962,329 | - |
| General Fund Supplemental | - | - | - |
| | <u>1,326,787</u> | <u>1,337,495</u> | <u>10,708</u> |
| TOTAL GENERAL FUND RECEIPTS | 2,945,131 | 3,140,435 | 195,304 |

**Schedule 3: General Fund Appropriations, Expenditures and Encumbrances
For the Year Ended June 30, 2013**

| Dept # | Department Title | FY13 Final Budget | | Vendor Payments Expended | Year End Department Balance | Amt. Encumbered or Carried Forward to FY14 | Closing Entries | Unencumbered Balance |
|--------|-------------------------------------|-------------------------------|-----------------|--------------------------|-----------------------------|--|-----------------|----------------------|
| | | Including FY12 Carry Forwards | Salary Expended | | | | | |
| 114 | Moderator | 458 | 358 | - | 100 | - | - | 100 |
| 122 | Select Board | 20,933 | 17,511 | 2,743 | 679 | - | - | 679 |
| 123 | Town Manager | 133,767 | 126,044 | 6,774 | 949 | - | - | 949 |
| 131 | Finance Committee | 185 | - | 173 | 12 | - | - | 12 |
| 132 | Reserve Fund | 7,122 | - | - | 7,122 | - | - | 7,122 |
| 133 | Prior Year Bills | 3,766 | - | 3,766 | - | - | - | - |
| 135 | Accountant | 49,743 | 41,983 | 6,768 | 992 | - | - | 992 |
| 138 | Group Purchasing | 600 | - | 600 | - | - | - | - |
| 139 | Town Audit | 16,500 | - | 15,000 | 1,500 | - | - | 1,500 |
| 141 | Assessors | 102,334 | 75,589 | 18,466 | 8,279 | - | - | 8,279 |
| 142 | Triennial Revaluation | 18,482 | - | 18,482 | - | - | - | - |
| 143 | Town Re-Mapping | - | - | - | - | - | - | - |
| 145 | Treasurer | 92,249 | 70,064 | 11,784 | 10,401 | - | - | 10,401 |
| 146 | Town Collector | 84,312 | 70,587 | 9,596 | 4,129 | - | - | 4,129 |
| 151 | Town Counsel | 45,000 | - | 22,716 | 22,284 | - | - | 22,284 |
| 152 | Telephone | 14,040 | - | 12,092 | 1,948 | - | - | 1,948 |
| 154 | Recording Secretary | 4,935 | 4,601 | - | 334 | - | - | 334 |
| 157 | Computer | 8,500 | - | 6,703 | 1,797 | - | - | 1,797 |
| 158 | Postage Meter | 17,136 | - | 16,269 | 867 | - | - | 867 |
| 159 | Tax Title Foreclosures | 2,500 | - | 1,800 | 700 | - | - | 700 |
| 161 | Town Clerk | 77,499 | 70,499 | 2,378 | 4,622 | - | 2,305 | 2,317 |
| 162 | Elections | 17,761 | 7,889 | 8,381 | 1,491 | - | - | 1,491 |
| 163 | Board of Registrars | 9,157 | 4,320 | 2,330 | 2,507 | - | - | 2,507 |
| 171 | Conservation | 1,846 | - | 461 | 1,385 | - | - | 1,385 |
| 175 | Planning Board/Board of Appls | 24,530 | 20,759 | 234 | 3,537 | - | - | 3,537 |
| 182 | Development & Industrial Commission | 910 | - | 898 | 12 | - | - | 12 |
| 191 | Old Dalton Hgh Maintenance | 7,100 | - | 6,425 | 675 | - | - | 675 |

Schedule 3: General Fund Appropriations, Expenditures and Encumbrances (continued)

| Dept # Department Title | FY13 Final Budget | | Vendor | | Year End | | Closing Entries | Unencumbered Balance |
|---------------------------------|-------------------------------|-----------------|-------------------|--------------------|--|---|-----------------|----------------------|
| | Including FY12 Carry Forwards | Salary Expended | Payments Expended | Department Balance | Amt. Encumbered or Carried Forward to FY14 | | | |
| 192 Building Maintenance | 63,580 | 49,017 | 9,921 | 4,642 | - | - | 4,642 | |
| 195 Town Report | 6,650 | - | 5,861 | 789 | - | - | 789 | |
| 196 Town Hall | 76,530 | 1,066 | 67,957 | 7,507 | 40 | - | 7,467 | |
| 197 Central Supplies | 15,500 | - | 15,112 | 388 | - | - | 388 | |
| 210 Police Department | 909,662 | 812,038 | 81,957 | 15,667 | - | - | 15,667 | |
| 222 Communications | 173,204 | 75,085 | 8,884 | 89,235 | - | - | 89,235 | |
| 240 Building Inspector | 41,914 | 40,010 | 492 | 1,412 | - | - | 1,412 | |
| 244 Weights and Measures | 1,393 | 1,293 | - | 100 | - | - | 100 | |
| 247 Meat & Cattle | 1,311 | 1,310 | - | 1 | - | - | 1 | |
| 292 Animal Control | 24,824 | 18,356 | 4,127 | 2,341 | - | - | 2,341 | |
| 294 Forest Warden | 3,546 | 2,012 | 753 | 781 | - | - | 781 | |
| 295 Emergency Management | 8,121 | 1,192 | 6,631 | 298 | - | - | 298 | |
| 296 Tree Warden | 18,036 | 2,036 | 15,200 | 800 | - | - | 800 | |
| 310 CBRSD | 7,653,006 | - | 7,653,006 | - | - | - | - | |
| 320 Vocational Education | 568,897 | - | 514,803 | 54,094 | - | - | 54,094 | |
| 401 Town Engineer | 4,000 | - | 2,305 | 1,695 | 1,695 | - | - | |
| 420 Highway | 423,276 | 299,318 | 120,853 | 3,105 | - | - | 3,105 | |
| 423 Snow and Ice | 175,732 | 26,370 | 149,361 | 1 | - | - | 1 | |
| 424 Street Lights | 82,800 | - | 77,959 | 4,841 | - | - | 4,841 | |
| 433 Landfill Closure | 14,183 | 581 | 11,327 | 2,275 | - | - | 2,275 | |
| 434 Transfer Station | 17,465 | - | 10,661 | 6,804 | - | - | 6,804 | |
| 440 Sewer | 29,677 | 14,108 | 14,497 | 1,072 | - | - | 1,072 | |
| 449 Sewer Treatment | 732,122 | 579 | 726,459 | 5,084 | - | - | 5,084 | |
| 491 Cemetery | 75,781 | 53,870 | 19,682 | 2,229 | - | - | 2,229 | |
| 510 Health Agent/Board | 29,331 | 27,424 | 1,258 | 649 | - | - | 649 | |
| 522 Visiting Nurse Association | 6,416 | 5,916 | 300 | 200 | - | - | 200 | |
| 523 Berkshire Mental Health | 2,143 | - | 2,143 | - | - | - | - | |
| 541 Council on Aging | 118,490 | 90,468 | 21,593 | 6,429 | 256 | - | 6,173 | |
| 543 Veterans Services | 68,928 | 6,628 | 61,754 | 546 | - | - | 546 | |
| 591 Berkshire Regional Planning | 4,529 | - | 4,529 | - | - | - | - | |

Schedule 3: General Fund Appropriations, Expenditures and Encumbrances (continued)

| Dept # Department Title | FY13 Final Budget Including FY12 Carry Forwards | Salary | | Vendor Payments | | Year End Department Balance | | Amt. Encumbered or Carried Forward to FY14 | Closing Entries | Unencumbered Balance |
|--|---|------------------|--|-------------------|--|-----------------------------|----------------|--|-----------------|----------------------|
| | | Expended | | Expended | | Balance | | | | |
| 610 Library | 181,296 | 115,206 | | 47,486 | | 18,604 | - | - | - | 18,604 |
| 630 CRA - Parks Programs | 84,785 | - | | 84,785 | | - | - | - | - | - |
| 650 Parks Maintenance | 46,089 | 26,709 | | 15,764 | | 3,616 | - | - | - | 3,616 |
| 691 Historical Commission | 970 | - | | 911 | | 59 | - | - | - | 59 |
| 692 Memorial Day | 1,970 | - | | 1,919 | | 51 | - | - | - | 51 |
| 693 Cultural Activities | 2,280 | - | | - | | 2,280 | - | - | - | 2,280 |
| 710 Maturing Debt and Interest | 306,736 | - | | 306,235 | | 501 | - | - | - | 501 |
| 820 State Assessments | 31,846 | - | | 31,906 | | (60) | - | - | - | (60) |
| 911 Retirement | 339,590 | - | | 323,028 | | 16,562 | - | - | - | 16,562 |
| 913 Unemployment Insurance | 10,000 | - | | 1,778 | | 8,222 | - | - | - | 8,222 |
| 914 Health Insurance | 883,542 | - | | 815,479 | | 68,063 | - | - | - | 68,063 |
| 915 Life Insurance | 6,500 | - | | 4,713 | | 1,787 | - | - | - | 1,787 |
| 916 Town Share - Medicare | 33,083 | - | | 28,464 | | 4,619 | - | - | - | 4,619 |
| 919 Fringe Benefits | 26,760 | 16,089 | | 1,015 | | 9,656 | - | - | - | 9,656 |
| 932 FY03 Vote - Capital Projects | 7,558 | - | | 5,920 | | 1,638 | 1,638 | - | - | - |
| 932 FY08 Vote - Capital Projects | 37,856 | - | | 315 | | 37,541 | 37,541 | - | - | - |
| 932 FY09 Vote - Capital Projects | 1,750 | - | | - | | 1,750 | 1,750 | - | - | - |
| 932 FY11 Vote - Capital Projects | 24,087 | - | | - | | 24,087 | 24,087 | - | - | - |
| 932 FY12 Vote - Capital Projects | 94,948 | - | | 64,070 | | 30,878 | 30,878 | - | - | - |
| 932 FY13 Vote - Capital Projects | 69,500 | - | | 6,000 | | 63,500 | 63,500 | - | - | - |
| 941 Court Judgments & Claims | 3,000 | - | | - | | 3,000 | - | - | - | 3,000 |
| 945 Town Insurance Coverage | 212,343 | - | | 206,016 | | 6,327 | - | - | - | 6,327 |
| 950 Trust Fund Commissioners | 229 | - | | - | | 229 | - | - | - | 229 |
| 991 Landfill Monitoring Cont. Appropriation | 134,135 | - | | - | | 134,135 | 134,135 | - | - | - |
| 993 Transfer to Capital Project - Housatonic | 75,000 | - | | - | | 75,000 | - | 75,000 | - | - |
| 997 Transfer to Stabilization - Sewer | 14,250 | - | | - | | 14,250 | - | 14,250 | - | - |
| 998 Transfer to Pension Reserve Fund 84 | - | - | | - | | - | - | - | - | - |
| TOTAL: | 14,742,516 | 2,196,885 | | 11,730,028 | | 815,603 | 297,826 | 89,250 | 428,527 | |

Schedule 4: Schedule of Bond Indebtedness for the Year Ended June 30, 2013

| Description | Interest Rate | Month/ Year Issued | Maturity Date | Final Maturity Date | Original Amount Due | Outstanding |
|---|---------------|-----------------------|----------------|---------------------------------|------------------------|-------------|
| Outside Debt Limit: | | | | | | |
| Landfill Closure - Refinanced | 2.25% | 12/15/96 | 1/15/12 | | 1,500,000 | - |
| Inside Debt Limit: | | | | | | |
| Capital Projects Bonded FY06 | 4.35% | 6/16/06 | 6/15/11 | | 746,850 | - |
| Capital Projects Bonded FY07 | 4.04% | 6/15/07 | 6/15/12 | | 1,101,053 | - |
| Capital Projects Bonded FY08 | 4.15% | 6/26/08 | 6/30/09 | | 2,140,664 | - |
| Capital Projects Bonded FY09 | Various | 8/1/09 | 6/30/13 | | 1,386,040 | 144,195 |
| Capital Projects Bonded FY10 | 2.50% | 12/15/10 | 1/15/17 | | 895,000 | - |
| Capital Projects Bonded FY13 | 2.00% | 3/19/13 | 3/15/18 | | 512,000 | 405,000 |
| Total: | | | | | 220,000 | 1,795,000 |
| Short Term: | | | | | | |
| Bond Anticipation Note | 0.95% | 6/15/11 | 12/15/11 | | 512,000 | - |
| Bond Anticipation Note | 0.52% | 6/19/12 | 3/19/13 | | 117,000 | - |
| Total: | | | | | | |
| Authorized and Unissued Debt | | | | | | |
| | | Amount | Bond Issued | Retired Rescinded Revised | Unissued | |
| Landfill Closure | | 1,500,000 | 1,500,000 | - | - | |
| Land Projects | 6/24/96 | 250,000 | - | 225,000 | - | |
| Capital Projects Departmental FY03 | 6/21/99 | 324,000 | 237,053 | 86,947 | - | |
| Capital Projects Departmental FY04 | 6/24/02 | 364,000 | 231,607 | 132,393 | - | |
| Capital Projects Departmental FY04 | 9/30/03 | 700,000 | 123,675 | 574,325 | - | |
| Capital Projects Departmental FY05 | 3/22/04 | 128,200 | 97,955 | 26,245 | 4,000 | |
| Capital Projects Departmental FY05 | 6/28/04 | 10,400 | 3,994 | 6,406 | - | |
| Capital Projects Departmental FY06 | 9/27/04 | 267,500 | 166,162 | 51,338 | 50,000 | |
| Capital Projects Departmental FY07 | 6/26/06 | 153,600 | 144,737 | 8,863 | - | |
| Capital Projects Departmental FY07 | 10/23/06 | 200,000 | 200,000 | - | - | |
| Capital Projects Departmental FY08 | 6/25/07 | 234,000 | 225,960 | 8,040 | - | |
| Capital Projects Departmental FY08 | 6/25/07 | 202,040 | 202,040 | - | - | |
| Capital Projects Departmental FY09 | 11/19/07 | 1,110,000 | 1,110,000 | - | - | |
| Capital Projects Departmental FY09 | 6/29/09 | 89,500 | 89,500 | - | - | |
| Capital Project Senior Center FY10 | 9/28/09 | 575,000 | 575,000 | - | - | |
| Capital Projects Departmental FY12 | 5/02/11 | 1,576,000 | 1,576,000 | - | 12,600 | |
| Capital Projects Departmental FY12 | 6/27/11 | 75,000 | 145,000 | - | 75,000 | |
| Capital Projects Departmental FY14 | 5/6/13 | 75,000 | - | - | - | |
| Total Authorized and Unissued Debt | | 6,852,840 | 5,591,683 | 1,119,557 | 141,600 | |

**Schedule 5: Analysis of General Fund Undesignated Fund Balance
For the Year Ended June 30, 2013**

| | |
|--|--------------|
| Balance, 7/1/12 | 928,583 |
| Adjustments: | |
| Audit Adj - Close Prior Yr Undistributed Receipts | 395 |
| Close Unresolved A/R Balance - Due from Dalton Fire District | (25) |
| Write off Agency Fund Unidentified Parking Fee | 10 |
| Write off Penny Variance Issues | 1 |
| | 381 |
| Open: | |
| Reserve for Encumbrances and Carry Forwards | (163,691) |
| Reserve for FY14 Expenses | (565,000) |
| Reserve for FY14 Capital Improvement | (13,000) |
| Reserve for Assessors Release of Overlay | (31,353) |
| | (773,044) |
| Close: | |
| Dog Licenses Chapter 53E 1/2 not Revoted in FY14 | 31,052 |
| Unused Polling Grant FY13 | 2 |
| Legal Ad Revolving over \$3,000 (Special Revenue) | 459 |
| Close Animal Kennel Fund - Kennel Closed | 13 |
| Transfer Landfill Continuing Appropriation to General Fund Landfill Monitoring #433 | 14,146 |
| Reserve for Assessors Release of Overlay Appropriated | 31,353 |
| Other Financing Sources | 68,455 |
| Other Financing Uses | (298,603) |
| Prior Year Reserve for Encumbrances and Carry Forwards | 201,749 |
| Prior Year Reserve for Expenses | 577,000 |
| Prior Year Reserve for Capital Improvement Debt | 44,590 |
| Expenditures | (13,926,913) |
| Revenues | 13,728,956 |
| | 472,259 |
| Ending Balance June 30, 2013 | 628,179 |

TRAFFIC COMMISSION

Daniel D. Filiault, Chairman

The Dalton Traffic Commission was founded by the Board of Selectmen in the early 1970's as an advisory board to provide input to the Town on matters pertaining to vehicular and pedestrian traffic within the Town of Dalton.

The Commission which consists of 5 volunteers from the Community and the Chiefs of the Police and Fire Departments meets monthly to review applications for construction, businesses and other matters that could affect the ability of the citizens to travel safely within the town. The Traffic Commission is deeply grateful to the many committees and Boards within the community and the citizens of Dalton for their support.

We would also like to take time to thank Edmund Strzepa who left after many years of dedicated service to the Town of Dalton in the Traffic Commission.

TREASURER'S REPORT

Sharon M. Messenger, Town Treasurer

I am pleased to submit my annual report for Fiscal 2013. As always there have been many new challenges in my office one of which is new compliance regulations and deadlines with regards to health insurance.

This office continues to work on our tax title accounts by entering into payment plans with the owners whenever possible, however due to the economy people are finding it increasingly difficult to do so. Presently we have five people on payment plans and eight parcels in the foreclosure process.

I would like to thank my Assistant Treasurer, Dawn Fahey for all of her hard work throughout the past year, she is a very dedicated employee. Dawn continues to pursue the retiree drug subsidy reimbursement for the Town which takes her weeks of research and input. We received a reimbursement in May 2013 in the amount of \$16,921.03.

GENERAL PROPERTY TAXES

| | |
|--|---------------|
| Personal Property Taxes 2013 and Prior | 282,865.77 |
| Real Estate Taxes 2013 | 10,159,586.77 |
| Real Estate Taxes Prior Years | 111,482.99 |
| Motor Vehicle Taxes 2013 | 612,941.64 |
| Motor Vehicle Taxes 2012 | 99,154.68 |
| Motor Vehicle Taxes Prior Years | 11,172.65 |
| Interest and Penalties on Taxes | 33,115.97 |
| Inc & Exp Penalty added to Tax | 1,300.00 |
| Demands, Warrants & Fees | 16,050.00 |

11,327,670.47

TAX LIENS RECEIVABLES

| | | |
|------------------------|-----------|------------------|
| Tax Liens | 34,585.08 | |
| Interest and Penalties | 6,334.33 | |
| | | <hr/> |
| | | 40,919.41 |

STATE RECEIPTS (CHERRY SHEET)

| | | |
|---------------------------------|------------|---------------------|
| State Owned Land | 49,505.00 | |
| Elderly Persons | 14,558.00 | |
| Unrestricted General Government | 962,329.00 | |
| School Aid (Chapter 70) | 272,926.00 | |
| Hotel/Meals Local Tax | 36,856.31 | |
| Veterans Blind Surviving Spouse | 16,546.00 | |
| | | <hr/> |
| | | 1,352,720.31 |

STATE COMMONWEALTH OF MA. RECEIPTS

| | | |
|---------------------------------------|------------|-------------------|
| Extended Polling Hours | 1,247.00 | |
| 911-Dept. Support and Incentive | 81,709.07 | |
| Arts Cultural Council | 3,870.00 | |
| Police Vest Grant | 397.50 | |
| Council on Aging Formula Grant | 11,443.96 | |
| Transportation of Vocational Students | 9,387.00 | |
| Library Incentive Grant | 8,262.23 | |
| Motor Vehicle Fines | 7,375.00 | |
| Highway Chapter Money | 438,959.92 | |
| Veterans Benefits | 12,244.00 | |
| Miscellaneous State Revenue | 7,699.00 | |
| | | <hr/> |
| | | 582,594.68 |

OTHER GOVERNMENTAL REVENUE

| | | |
|--------------------------------------|-----------|-------------------|
| Receipts Drug Task Force | 4,853.63 | |
| Communications Center Services | 13,907.00 | |
| Berkshire District Court Restitution | 2,060.00 | |
| Hinsdale Sewer Services | 56,035.00 | |
| Miscellaneous Grants | 49,139.58 | |
| BJA Recovery Act Grant JAG Program | 1,116.78 | |
| Miscellaneous Gifts | 2,500.00 | |
| | | <hr/> |
| | | 129,611.99 |

FEDERAL REVENUE

| | | |
|----------------------------------|-----------|-------------------|
| Federal Payment in Lieu of Taxes | 1,939.00 | |
| Retiree Drug Subsidy | 32,687.23 | |
| EPA Clean up Grant | 67,018.24 | |
| | | <hr/> |
| | | 101,644.47 |

GENERAL GOVERNMENT- CHARGES FOR SERVICES/FEEES

| | |
|-----------------------------------|-------------------|
| Lanesborough ACO Shared Expense | 6,367.79 |
| Sale of Books | 74.90 |
| Registry of Motor Vehicle Charges | 5,800.00 |
| Trailer Park Fees | 4,608.00 |
| Sewer Late Fees | 5,830.00 |
| Sewer User Fee 2013 | 631,258.92 |
| Sewer User Fees Prior Year | 8,341.75 |
| Sewer Liens 2013 | 26,856.85 |
| Sewer Liens Prior Years | 1,995.72 |
| Municipal Lien Fees | 6,225.00 |
| Bad Check Fees | 425.00 |
| Sale of Street Lists | 40.00 |
| Highway Excavation Fees | 2,750.00 |
| Cemetery Charges | 36,442.50 |
| Assessors Maps | 732.00 |
| Police Reports | 380.90 |
| Police Outside Detail Admin Fee | 3,395.49 |
| Cable TV Franchise Fee | 1,163.00 |
| Sewer Hook up Charges | 1,250.00 |
| Library Fines | 1,492.95 |
| Unlicensed Dog Fines | 4,347.75 |
| Police Fines | 378.25 |
| Recycled Goods | 9,846.95 |
| Parking Fines | 1,615.00 |
| Duplicate Bill Charge | 840.00 |
| Pilot Payments Pine Grove Manor | 1,641.23 |
| | <hr/> |
| | 764,099.95 |

GENERAL GOVERNMENT- LICENSES/PERMITS

| | |
|---------------------------------|------------------|
| Planning Board | 450.00 |
| Alcohol Licenses | 5,400.00 |
| Beer and Wine Licenses | 800.00 |
| All Other Alcohol Licenses | 1,200.00 |
| Raffle Permits | 50.00 |
| Building Permits | 28,709.05 |
| Health Agent | 3,680.00 |
| Sealer of Weights and Measurers | 530.00 |
| Police Pistol Permits | 5,662.50 |
| Board of Appeals Postage | 200.00 |
| All other Licenses and Permits | 5,820.00 |
| | <hr/> |
| | 52,501.55 |

MISCELLANEOUS GENERAL REVENUE

| | |
|--------------------------------------|-----------|
| Beautification Committee Donations | 747.00 |
| Town Collector Miscellaneous Revenue | 40.00 |
| Council on Aging Van Receipts | 11,107.11 |
| Council on Aging Gifts/Donations | 1,270.00 |
| Photo Copies | 62.42 |
| Town Clerk Other | 66.00 |

| | |
|-----------------------------|-----------|
| Town Maps | 6.00 |
| Grave Digging Overtime | 1,695.00 |
| Library Copier | 130.00 |
| Library Donations | 144.90 |
| School Census | 3,287.48 |
| Miscellaneous Revenue | 944.04 |
| Historical Donations | 714.00 |
| COA Program Fees | 5,367.50 |
| Wetlands Protection Funds | 1,307.50 |
| Training Reimbursement | 4,600.00 |
| Dalton Papers | 90.00 |
| Worker's Comp Reimbursement | 17,117.67 |
| Zoning By Laws | 10.00 |

48,706.62

AGENCIES

| | |
|---------------------------------------|------------|
| COA Program Revolv | 5,347.50 |
| Community Development Program Payback | 1,487.71 |
| Park Maintenance Revolving | 324.99 |
| Soup and Sandwich Program | 852.00 |
| Revenue Dalton Redevelopment | 91.02 |
| Authority Operations | |
| Parking Clerk Receipts | 146.00 |
| Warner Cable TV Franchise | 100,453.55 |
| Dog Licenses | 29,079.00 |
| Clerk Reimbursement of Fees | 851.00 |
| Legal Advertising | 1,100.00 |
| Plumbing Inspections | 10,810.00 |
| Electrical Inspections | 5,250.00 |
| Deputy Collector Fees | 14,591.00 |
| Police Outside Detail | 66,852.27 |
| Town Collector Warrants | 1,465.00 |
| Fees Retained by Town Clerk | 6,345.48 |
| Law Enforcement Trust | 2,500.00 |

247,546.52

EARNINGS ON INVESTMENTS

| | |
|-----------------------------|----------|
| General Funds | 6,079.86 |
| Local Law Enforcement Trust | 4.28 |
| Capital Stabilization | 3,178.71 |
| Litigation Stabilization | 752.09 |
| General Stabilization | 739.85 |
| Pension Reserve Funds | 347.17 |
| Arts Cultural Council | 8.34 |
| Sewer Stabilization | 288.29 |
| Unemployment Interest | 14.30 |
| OPEB Liability Trust | 0.36 |

11,413.25

TOTAL ALL RECEIPTS FY 2013 **14,659,429.22**

TRUST FUNDS

ARTS CULTURAL COUNCIL

| | | |
|-------------------------------------|--------------|-------------------|
| Balance June 30, 2012 | \$3,430.01 | |
| Commonwealth of Massachusetts Grant | \$3,870.00 | |
| Warrants FY 2013 | \$(2,812.60) | |
| Interest Earned FY 2013 | \$8.34 | |
| | | <hr/> |
| Balance June 30, 2013 | | \$4,495.75 |

UNEMPLOYMENT INSURANCE

| | | |
|------------------------------|------------|-------------------|
| Balance June 30, 2012 | \$5,000.20 | |
| Interest Earned FY 2013 | \$14.30 | |
| | | <hr/> |
| Balance June 30, 2013 | | \$5,014.50 |

PENSION TRUST FUNDS

| | | |
|------------------------------|--------------|---------------------|
| Balance June 30, 2012 | \$121,286.12 | |
| Transfer from General Fund | | |
| Interest Earned FY 2013 | \$347.17 | |
| | | <hr/> |
| Balance June 30, 2013 | | \$121,633.29 |

GENERAL FUND STABILIZATION TRUST

| | | |
|------------------------------|--------------|---------------------|
| Balance June 30, 2012 | \$222,140.68 | |
| Interest Earned FY 2013 | \$739.85 | |
| Transfers Out | | |
| Transfers In | \$56,700.81 | |
| | | <hr/> |
| Balance June 30, 2013 | | \$279,581.34 |

CAPITAL FUND STABILIZATION TRUST

| | | |
|------------------------------------|---------------|-----------------------|
| Balance June 30, 2012 | \$955,877.14 | |
| Transfers in Special Town Meeting | \$95,477.04 | |
| Transfers out Special Town Meeting | \$(21,000.00) | |
| Interest Earned FY 2013 | \$3,178.71 | |
| | | <hr/> |
| Balance June 30, 2013 | | \$1,033,532.89 |

LITIGATION FUND STABILIZATION TRUST

| | | |
|------------------------------|--------------|---------------------|
| Balance June 30, 2012 | \$225,957.53 | |
| Interest Earned FY 2013 | \$752.09 | |
| Transfers Out | | |
| | | <hr/> |
| Balance June 30, 2013 | | \$226,709.62 |

SEWER FUND STABILIZATION TRUST

| | | |
|------------------------------|-------------|---------------------|
| Balance June 30, 2012 | \$86,101.13 | |
| Interest Earned FY 2013 | \$288.29 | |
| Transfers In | \$59,250.00 | |
| Transfers Out | (22,455.00) | |
| | | <hr/> |
| Balance June 30, 2013 | | \$123,184.42 |

PUBLIC LIBRARY TRUST FUNDS

| | | |
|----------------------|-------------|-------|
| Non-Expendable Funds | \$60,000.00 | |
| Expendable Funds | \$4,945.00 | |
| | | <hr/> |

68 \$64,945.00

| | | |
|----------------------------|---------------|-------------|
| Interest Balance June 2012 | \$121,606.61 | |
| Interest Income FY 2013 | \$2,153.32 | |
| Transfers Out | \$(59,318.00) | |
| | | <hr/> |
| | | \$64,441.93 |

Balance Library Trust Fund June 30, 2013 **\$129,386.93**

CEMETERY TRUST FUNDS

| | | |
|----------------------|-------------|-------------|
| Non-Expendable Funds | \$35,100.00 | |
| Expendable Funds | \$2,955.00 | |
| | | <hr/> |
| | | \$38,055.00 |

| | | |
|--------------------------------|-------------|-------------|
| Interest Balance June 30, 2012 | \$23,854.80 | |
| Warrants FY 2013 | | |
| Interest Income FY 2013 | \$1,218.93 | |
| | | <hr/> |
| | | \$25,073.73 |

Balance Cemetery Trust June 30, 2013 **\$63,128.73**

SCHOOL TRUST FUNDS

| | | |
|----------------------|-------------|-------------|
| Non-Expendable Funds | \$30,000.00 | |
| | | <hr/> |
| | | \$30,000.00 |

| | | |
|--------------------------------|-------------|-------------|
| Interest Balance June 30, 2012 | \$81,576.31 | |
| Interest Income June 30, 2013 | \$1,140.68 | |
| | | <hr/> |
| | | \$82,716.99 |

Balance School Trust June 30, 2013 **\$112,716.99**

LOCAL LAW ENFORCEMENT

| | | |
|-------------------------|--------------|-------|
| Balance June 30, 2012 | \$3,638.20 | |
| Receipts FY 2013 | \$2,500.00 | |
| Expenditures FY 2013 | \$(3,737.02) | |
| Interest Income FY 2013 | \$4.28 | |
| | | <hr/> |

Balance Local Law June 30, 2013 **\$2,405.46**

OPEB LIABILITY TRUST

| | | |
|-------------------------|-------------|-------|
| Beginning Balance | | |
| Transfers In | \$13,000.00 | |
| Interest Income FY 2013 | \$0.36 | |
| | | <hr/> |

Balance OPEB Trust June 30, 2013 **\$13,000.36**

MATURING DEBT AND INTEREST SCHEDULE FY 2013

| Type of Issue | Date Issued | Original Amount | Principal Paid | Date Due | Interest Paid | Remaining Principal |
|--------------------------------|-------------|-----------------|----------------|----------|---------------|-----------------------|
| Capital Projects FY2008 | 6/26/08 | \$214,064.44 | \$214,064.44 | 1/15/13 | \$1,776.74 | \$- |
| Town Hall Renovations | 6/1/09 | \$1,110,000.00 | \$243,675.00 | 1/15/13 | \$34,210.00 | \$866,325.00 |
| Communications Center | 6/1/09 | \$202,040.00 | \$42,560.00 | 1/15/13 | \$6,312.46 | \$159,480.00 |
| Roads | 6/1/09 | \$98,157.00 | \$39,265.00 | 1/15/13 | \$2,257.54 | \$58,892.00 |
| Capital Projects | 6/1/09 | \$142,175.00 | \$56,872.00 | 1/15/13 | \$3,269.96 | \$85,303.00 |
| | | | | | | \$1,170,000.00 |
| Senior Center Bond | 6/15/12 | \$512,000.00 | \$107,000.00 | 8/15/13 | \$13,595.83 | \$405,000.00 |
| BAN: | | | | | | |
| Library Renovation | 3/19/12 | \$75,000.00 | \$75,000.00 | 3/19/13 | \$292.49 | \$- |
| Cruiser | 3/19/12 | \$32,000.00 | \$32,000.00 | 3/19/13 | \$124.80 | \$- |
| Overhead Door and Rain Gutters | 3/19/12 | \$10,000.00 | \$10,000.00 | 3/19/13 | \$39.01 | \$- |
| Library Renovations | 3/19/13 | \$75,000.00 | | | | \$75,000.00 |
| Cruiser | 3/19/13 | \$32,000.00 | | | | \$32,000.00 |
| Overhead Door and Rain Gutters | 3/19/13 | \$10,000.00 | | | | \$10,000.00 |
| Highway Truck | 3/19/13 | \$103,000.00 | | | | \$103,000.00 |
| | | | | | | \$220,000.00 |

TOWN CLERK'S REPORT

Barbara L. Suriner, Town Clerk

As the local arm of the Secretary of State's Office, the Town Clerk serves you as the chief election official, supervising polling places, election officers and the general conduct of all elections. The Clerk directs the preparation of ballots, polling places, voting equipment, voting lists, the certification of nomination papers and initiative petitions; administers campaign finance laws, voter registration and absentee balloting, and prepares, records and reports official election results to the Secretary of State; and supervises and serves on the Board of Registrars. In addition to serving as the DOR Account Administrator for the Town; Federal Census Liaison and responsible for any required redistricting; our office conducts the Annual Town Census; preparing and printing in-house, all Street Lists, Voter Lists, School Lists, and furnishes the Jury List to the Office of the Jury Commissioner.

The Town Clerk is also responsible for recording and certifying all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decisions, signs all notes for borrowing, keeps the Town Seal, and submits all General and Zoning Bylaws to the Attorney General for approval and maintains the Town Code. Newly enacted Ethics and Open Meeting laws require all employees, volunteers and vendors to receive a transcript of both laws yearly and to also take an online test upon employment and every two years thereafter. The statute requires the Town Clerk to be responsible for distributing copies of said law to all employees, volunteers and vendors, collecting sign-off sheets from each yearly; and also receiving, filing and maintaining copies of all test certificates which must be retained for six years.

In addition to the above, this office processed many legal claims as well as preparing search requests and certified documents for same. We issued 67 Cemetery Department Burial Permits; 25 Business Certificates and 3 Discontinuance of Business Certificates; 1,239 dog licenses; 3 permits for raffles and bazaars; along with other various state licenses and permits. Chapter 40, Section 21D requires the Town Clerk to collect District Court fines for noncriminal disposition, not limited to but including Animal Control, Junk Car, False Alarm, Snow and Ice Removal, Alcoholic Beverages, Town Parks Playground, Failure to Pay Municipal Charges & Bills, Zoning, Noise Control, Smoking, Hawkers and Peddlers, Uniform Numbering System of Dwellings Bylaws and Board of Health Youth Possession Regulation violations. Under the Animal Control Bylaw adopted December, 1993, dog licenses are due January 1 of each year regardless of when the census is mailed out; with a \$10 late fee effective February 1, and a \$50 per dog Failure to License fine after April 1. Dog licensing information along with the form to license by mail is available on the Town website. In 2013, owners paid 239 late fees, 67 fines for unlicensed dogs, 12 unrestrained dogs, 23 dogs and cats not vaccinated against rabies for a total of \$4,875, in addition to holding fees and miscellaneous fines. Several cases were filed at District Court which adds an additional charge of \$25 to cover the administrative cost of preparing these court cases. The State legislature passed a new Animal Control Law in 2012 with many

requirements for municipalities, including raising fines to \$50 per dog per offense. I encourage all residents to license their dogs each year in a timely manner to avoid paying these mandated fines which we are obligated to charge.

As local Registrar of Vital Statistics, registering all vital events occurring within the community and those events occurring elsewhere to local residents, we recorded and preserved 50 birth, 109 death and 23 marriage records contributing to the basis for the Commonwealth's Central Vital Registration system. In addition, we processed 24 Intentions of Marriage, issuing 23 Marriage Licenses; and issued 519 certified copies of births, deaths and marriages in 2013, as well as notarizing or certifying a multitude of documents.

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing the individual names from vital records in the Town Report. This will help to protect the privacy of individuals as well as help to curb identity theft.

As Public Records Officer, this office is responsible for administering the oath of office to all elected and appointed members of local committees and boards, keeping all officials informed of any changes in the State's Open Meeting and Conflict of Interest Laws; and are responsible for posting meetings and agendas of all governmental bodies, in two places at Town Hall and on the Town website. Providing access to public records in compliance with State Records Law and corresponding regulations, we performed innumerable search requests and conducted or assisted with genealogical research for members of the public.

In conjunction with General Code, we completed the arduous project of codifying the Town's Bylaws, Regulations, General Law Acceptances and Special Acts which was accepted at the June, 2008 Special Town Meeting. Codification is the collection and organization all of our legislation into a numbered and stylized document that is easily located and read. The Town Clerk is responsible for maintaining and updating the Code with all subsequently enacted and adopted legislation. Citizens can now access the Dalton Code via a link on the Town's website, dalton-ma.gov, which also contains lists and telephone numbers of Town Officers, the Board and Committee Meeting Calendar, Rules and Regulations of various Town Boards, Town Meeting and Election Warrants and Minutes, Ethics Legislation, various forms; as well as obtain a multitude of other information relative to the Town and Berkshire County.

As accountability includes maintenance, disposition, and preservation of municipal archival records and materials, I have initiated an ongoing restoration project in an effort to preserve and restore Dalton's earliest records which were decomposing daily due to acidic paper and ink which devours these irreplaceable documents until they crumble and/or are illegible. We are therefore compelled to preserve this priceless heritage for posterity, and are pleased to report that a total of nine handwritten volumes plus many individual historical records have been preserved; partially as a result of grants from the Dalton Cultural Council and the donated proceeds of Ray Fischer's book, "The Dalton Papers". I am happy to report that the second large binder of these very old individual historical documents was preserved in 2012 and invite all interested parties to call and make

arrangements to inspect this priceless heritage as we must oversee the handling of the books.

I extend sincere appreciation to my Assistant, Michelle PH White and also want to express gratitude to my former Assistant Jean M. Gingras for coming out of retirement to assist us occasionally when the need arises. They both are warm, friendly, sensitive and hardworking, and the Town is fortunate to have such dedicated people willing to serve their community. Please also let me take this opportunity to thank the citizens of Dalton for their continual support for the past 36+ years which is very much appreciated.

DOG LICENSES ISSUED/FINES COLLECTED

(Please note that Dog Licenses are due January 1 each year regardless of when the census is received)

| | |
|--|---------------------|
| Males | 71 |
| Neutered Males | 449 |
| Females | 67 |
| Spayed Females | 506 |
| Commercial Kennel | 1 |
| Multiple Pet Permit (4 – 6 Dogs) | 69 |
| Transfer Licenses & Tag Replacements | 8 |
| Total 2013 Dog Licenses Issued | 1,239 |
| Total Number Late Fees Assessed | 239 |
| Total Prior Years Arrears Collected | 445 |
| Total License/Late Fee Amount Paid To Town Treasurer | \$ 26,768.00 |
| Total Animal Control/Police Fines, Court Fees & | |
| Misc. Paid To Town Treasurer | \$ 5,465.99 |
| TOTAL AMOUNT PAID TO TOWN TREASURER | \$ 32,233.99 |

VITAL STATISTICS

| | |
|-----------|-----|
| Births | 50 |
| Deaths | 109 |
| Marriages | 23 |

FISH & WILDLIFE LICENSES ISSUED

DUE TO 2011 STATE CHANGES IN THE LICENSING PROCESS, WE NO LONGER SELL FISH & GAME LICENSES. WE RECOMMEND THAT YOU OBTAIN YOUR LICENSES AT THE MA WILDLIFE OFFICE LOCATED AT 88 OLD WINDSOR ROAD AS THEY DO NOT ADD FEES.

TOWN COLLECTOR'S REPORT

Jane A. Carman, CMMC

Real Estate, Fire District, Personal Property, and Fire Personal Property Taxes are all on the quarterly billing format. The due dates are August 1, November 1, February 1, and May 1. The first and second quarter vouchers are mailed together by July 1st. These are preliminary bills, each being one quarter of last year's total bill. The first quarter is due August 1st; the attached second quarter voucher should be retained and sent in by November 1st. The third and fourth quarter vouchers are mailed together by January 1st. These bills are based on the new fiscal year tax rate, and any change in the property valuation. The third quarter is due February 1st; the attached fourth quarter voucher should be retained and sent in by May 1st. If bills are not paid in full by May 1st, a \$5.00 late fee and 14% interest per annum is added. If that amount is not paid within 14 days, the Tax Title process begins.

Real Estate and Fire District tax bills can be found online at taxbillsonline.com.

Sewer bills are due semi-annually; Cycle #1 due October 1st, and Cycle #2 due April 1st. If not paid by the due date, a \$10.00 late fee and interest at 14% per annum is added. If a late bill is not paid, the entire balance is added to the next year's Real Estate Tax as a Sewer Lien.

Motor Vehicle excise bills are due 30 days from the date of issue. If left unpaid, a \$5.00 late fee and 12% interest per annum is added. If that amount is not paid within 14 days the bill is forwarded to the Deputy Collector. For each step of the collection process, additional fees and interest accumulate, culminating in marking at the Registry of Motor Vehicles, which prevents renewal of license and registration.

Please see charts for Collections.

| Taxes | FY | Balance 6/30/2012 | Commitment | Abatement | Exemption | Refunds | Received | Liened | Receipts to Treas | Tax Title | Balance 6/30/2013 |
|-----------------|------|----------------------|-----------------|-------------|-------------|-------------------------------|-----------------|-------------|----------------------|-------------|----------------------|
| Real Estate | 2013 | | \$10,458,460.40 | \$44,370.45 | \$37,370.80 | \$54,380.85 | \$10,213,967.61 | | | \$71,484.70 | \$145,647.69 |
| Sewer Lien | 2013 | | \$3,120.35 | | | | \$26,856.85 | | | \$2,374.26 | \$1,970.24 |
| Water Lien | 2013 | | \$804.69 | | | | \$1,300.00 | | | \$50.00 | \$150.00 |
| I & E Lien | 2013 | | \$1,500.00 | | | | \$113,062.83 | | | \$17,618.29 | \$- |
| Real Estate | 2012 | \$130,681.12 | | | | | \$1,995.72 | | | \$141.48 | \$- |
| Sewer Lien | 2012 | \$2,137.20 | | | | | \$432.76 | | | \$- | \$- |
| Real Estate | 2011 | \$432.76 | | | | | \$301,302.21 | | | \$- | \$3,001.75 |
| Personal Prop. | 2013 | | \$303,660.09 | \$362.20 | | \$1,006.07 | \$857.63 | | | | \$151.98 |
| Personal Prop. | 2012 | \$1,186.70 | | \$177.09 | | | | | | | \$- |
| Personal Prop. | 2011 | \$75.26 | | \$75.26 | | | | | | | \$- |
| Fire District | 2013 | | \$409,797.80 | \$1,738.57 | | \$5,620.89 | \$406,487.77 | | | \$2,267.48 | \$4,924.87 |
| Fire District | 2012 | \$5,456.30 | | \$80.92 | | \$108.88 | \$4,944.68 | | | \$539.58 | \$- |
| Fire Personal | 2013 | | \$11,898.39 | \$14.18 | | \$44.15 | \$11,822.09 | | | | \$106.27 |
| Fire Personal | 2012 | \$47.72 | | \$7.13 | | | \$40.59 | | | | \$- |
| Fire Personal | 2011 | \$3.05 | | \$3.03 | | | | | | | \$- |
| Motor Vehicle | 2013 | | \$708,941.63 | \$15,529.98 | | \$4,949.58 | \$618,688.21 | | | | \$79,673.02 |
| Motor Vehicle | 2012 | \$40,300.70 | | \$5,130.86 | | \$4,632.29 | \$103,786.97 | | | | \$15,031.63 |
| Motor Vehicle | 2011 | \$12,300.07 | | \$471.87 | | \$369.37 | \$8,251.29 | | | | \$3,946.28 |
| Motor Vehicle | 2010 | \$4,094.58 | | \$124.48 | | | \$1,467.91 | | | | \$2,502.19 |
| Motor Vehicle | 2009 | \$2,811.37 | | | | | \$650.11 | | | | \$2,161.26 |
| Motor Vehicle | 2008 | \$2,491.27 | | | | | \$395.21 | | | | \$1,911.68 |
| Motor Vehicle | 2007 | \$2,538.24 | | \$184.38 | | | \$70.83 | | | | \$2,467.41 |
| Motor Vehicle | 2006 | \$1,992.08 | | | | | \$- | | | | \$1,992.08 |
| Motor Vehicle | 2005 | \$1,937.92 | | | | | \$87.50 | | | | \$1,850.42 |
| Motor Vehicle | 2004 | \$2,192.10 | | | | | \$91.25 | | | | \$2,100.85 |
| Motor Vehicle | 2003 | | \$147.92 | | | | \$147.92 | | | | \$- |
| Motor Vehicle | 2002 | | \$155.00 | | | | \$155.00 | | | | \$- |
| Motor Vehicle | 2001 | | \$225.00 | | | | \$225.00 | | | | \$- |
| Sewer User | 2013 | | \$672,429.57 | \$605.00 | | \$356.42 | \$631,613.34 | | | | \$40,565.65 |
| Sewer User | 2012 | \$33,345.43 | | \$220.00 | \$- | | \$8,341.75 | \$24,783.68 | | | \$- |
| Cemetery | 2013 | | \$17,245.00 | | | | \$17,245.00 | | | | \$- |
| Police Detail | 2013 | \$7,458.75 | | | | | \$66,852.27 | | | | \$17,839.16 |
| Admin Fee | 2013 | \$252.00 | | | | | \$3,395.49 | | | | \$1,149.27 |
| SB Com. Cir. | 2013 | | \$4,292.76 | | | | \$13,907.00 | | | | \$- |
| Fire Dist Reimb | 2013 | | \$10,000.00 | | | | \$10,000.00 | | | | \$- |
| Hinsdale Sewer | 2013 | | \$56,035.00 | | | | \$56,035.00 | | | | \$- |
| Clerk Census | 2012 | | \$3,287.48 | | | | \$3,287.48 | | | | \$- |
| Cemetery OT | 2013 | | \$1,075.00 | | | | \$1,075.00 | | | | \$- |
| Lanesboro AC | 2013 | | \$6,367.79 | | | | \$6,367.79 | | | | \$- |
| Pinegrove | 2013 | | \$1,641.23 | | | | \$1,641.23 | | | | \$- |
| Totals | | \$251,734.60 | \$12,869,322.25 | \$69,095.40 | \$37,370.80 | \$71,468.50 | \$12,637,655.98 | \$24,783.68 | | \$94,473.79 | \$329,143.70 |
| | | | | | | Collectors this page other | \$12,637,645.98 | | | | |
| | | | | | | total 2013 | \$93,657.30 | | | | |
| | | | | | | | \$12,731,303.28 | | | | |

Other Monies Collected FY2013 - Town Collector

| Type | Acct# | Amount |
|---------------------|-----------|--------------------|
| Sewer Late Fee | 4245 | \$5,820.00 |
| Interest | 4171 | \$33,135.97 |
| Returned Checks | 4330 | \$375.00 |
| Interest FD | 4171 | \$1,735.52 |
| Demand Fees MV | 4178 | \$6,290.00 |
| Demand Fees MV | 247-700-1 | \$485.00 |
| Demand Fees Tax | 4177 | \$3,335.00 |
| Warrant Fees | 247-400-2 | \$980.00 |
| Warrant Fees | 4178 | \$6,065.00 |
| Deputy Fees | 251R | \$14,591.00 |
| RMV Fees | 4175 | \$5,800.00 |
| MLC | 4321 | \$6,225.00 |
| Trailer Park | 4165 | \$4,608.00 |
| Sewer Hook-up | 4467 | \$1,250.00 |
| Trench Permit | 4377 | \$800.00 |
| Interest MM | 4820 | \$582.01 |
| Duplicate Bills | 4382 | \$840.00 |
| Recycled Goods | 4329 | \$521.60 |
| Court Reimbursement | 4844 | \$40.00 |
| Misc Revenue | 4840 | \$178.20 |
| TOTALS | | \$93,657.30 |

POSTAGE REPORT

Jane A. Carman

Postage Expenses

| | | | |
|-----------------------|--------------------|-------------------------|--------------|
| Maintenance Agreement | \$ 994.00 | July 1, 2012 Balance | \$ 11,864.77 |
| Reset Charges | 10.00 | Deposits | 13,000.00 |
| Meter Rental | 768.00 | Total Postage Available | 24,864.77 |
| Postage | 14,307.00 | Postage used FY 2013 | 10,943.07 |
| Pre-sort Permit | 190.00 | Balance June 30, 2013 | \$13,921.70 |
| Total Expenses | \$16,269.00 | | |

PLUMBING & GAS INSPECTOR

Stanley A. Greenleaf

| | |
|---|----------------|
| Plumbing permits issued in 2013 | 57 |
| Gas Permits issued in 2013 | 113 |
| Total plumbing & gas permits issued in 2013 | 170 |
| Plumbing | Gas |
| Residential 55 | Residential 93 |
| Commercial 1 | Commercial 9 |
| Industrial 1 | Industrial 1 |

VETERANS' SERVICES/BENEFITS

Rosanne M. Frieri, Director

PURPOSE & OVERVIEW: Mandated by Massachusetts General Law, Chapter 115, the department's mission is to advocate on behalf of Dalton veterans and their families, provide them with quality support services and direct a financial assistance program for those veterans and/or their dependents who are in need. The primary function of the department is to administer a benefit program which provides monetary aid to qualified veterans and/or their dependents for food, clothing, shelter, utilities, personal needs, insurance, fuel and transportation, as well as medical, dental, hospital and burial expenses. The Commonwealth reimburses the Town 75% of the cost of this benefits program. The department assists Global War on Terrorism veterans in applying for a state cash bonus of \$1000 for those who served in Iraq and \$500 for all others. In addition, the department assists veterans who are 100% disabled, parents or wives of veterans killed-in-action, and surviving spouses of veterans who died as a result of a service-connected injury, in receiving an annual \$2000 annuity at no cost to the city. The department also assists veterans and their dependents in applying for federal VA benefits such as service connected compensations, disability pensions, personal needs/Aid and Attendance pensions, medical, education, housing, employment, life insurance and death benefits as well as social security/disability benefits. The department also provides assistance in filing for town tax exemptions and abatements earmarked for veterans or their surviving spouses.

- In January 2013, successfully managed a new \$500 per month fuel allowance benefit for clients who pay their own heat.
- Worked closely with the Assessor's Department to assist veterans who may be eligible for FY 13 property tax exemptions/abatements.
- Continued outreach to returning veterans to assist them with their entitlement to a Massachusetts cash bonus for their service since 9/11 and other educational entitlements.
- Assisted veteran/dependents in filing Aid and Attendance applications for assisted living or home health care aid.
- Have successfully placed 9 veterans including widows on Chapter 115 benefits.

GOALS:

1. Increase public awareness of veterans' benefits, services and vents by issuing informational announcements.
2. Aggressively identify and access federal and state resources for eligible clients.

TELEPHONE DIRECTORY

Emergency Calls

| | |
|---------------------------------------|----------|
| For Ambulance Service | 911 |
| To Report a Fire..... | 911 |
| For Emergency Police Calls..... | 911 |
| For Other Fire Dept. Business..... | 684-0500 |
| For Other Police Dept. Business | 684-0300 |
| Emergency Management..... | 684-0020 |

Other Town Services

All Town Hall Departments can be reached by dialing 684-6111 at the following extension numbers:

Meeting Schedule

| | | |
|---|---------|--|
| Accountant | Ext. 17 | |
| Animal Inspector..... | Ext. 36 | |
| Assessors..... | Ext. 10 | |
| | Ext. 22 | |
| | Ext. 23 | |
| Board of Appeals..... | Ext. 29 | 1st Tues. 7:30 p.m. |
| Board of Registrars | Ext. 14 | |
| Building Inspections | Ext. 27 | |
| Conservation Commission | Ext. 11 | 4th Tues. 7:00 p.m. |
| Cultural Council | Ext. 11 | |
| Development and Industrial Commission/..... | Ext. 11 | Monthly, 8:00 a.m. |
| Dalton Redevelopment Authority | | |
| Finance Committee | Ext. 11 | On Chair's call |
| Health Department | Ext. 20 | 1st Mon. at 4:00 p.m. |
| Historical Commission | Ext. 35 | |
| Inspector of Wiring | Ext. 27 | |
| Planning Board | Ext. 29 | 3rd Wed. 7:00 p.m. |
| Plumbing and Gas Inspect. | Ext. 27 | |
| Public Health Nurse | Ext. 20 | 4th Thurs., 9:30-11:00 a.m. at the Senior Center |
| Sealer of Weights & Measures | Ext. 11 | |
| Select Board | Ext. 13 | 2nd & 4th Mon. 7:00 p.m. |
| Town Clerk..... | Ext. 14 | |
| | Ext. 15 | |
| | Ext. 16 | |
| Town Collector..... | Ext. 24 | |
| Assistant Town Collector..... | Ext. 25 | |
| Town Manager | Ext. 12 | |
| Town Moderator..... | Ext. 11 | |
| Traffic Commission..... | Ext. 30 | |
| Treasurer | Ext. 18 | |
| Veterans Service..... | Ext. 19 | Mon. 4:30-7:00 p.m.; at Town Hall, Thurs. 4:30- 7:00 p.m. at Senior Center |

TELEPHONE DIRECTORY (CONTINUED)

The following departments can be reached by dialing the following telephone numbers:

| | | |
|-------------------------------|----------|--------------------|
| Animal Control | 684-0300 | 24 hours a day |
| Cemetery Department | 684-6117 | 24 hours a day |
| Cemetery Trustees..... | 684-6117 | 2nd Wed. 1 p.m. |
| Communications | 684-0300 | 24 hours a day |
| Community House | 684-0260 | |
| Council on Aging..... | 684-2000 | 2nd Wed. 6:30 p.m. |
| Dalton Youth Center..... | 684-0120 | |
| Emergency Management..... | 684-0020 | |
| Fire Department | 684-0500 | 24 hours a day |
| Fire District Treasurer | 684-6118 | |
| Forest Warden | 684-0500 | 24 hours a day |
| Highway/Sewer Department..... | 684-6115 | 7 a.m.–3:30 p.m. |
| Housing Authority..... | 684-2493 | 2nd Mon. 6:30 p.m. |
| Library..... | 684-6112 | |
| Parks and Recreation..... | 684-0260 | |
| Police Department..... | 684-0300 | 24 hours a day |
| Police Department Fax..... | 684-6108 | |
| Police Department..... | 684-0300 | 24 hours a day |
| Public Health Nurse | 281-4030 | |
| Town Hall Fax..... | 684-6107 | |
| Water Department | 684-6118 | |

Town Hall Hours: 8–5 Mon.-Wed; Thurs. 8–6

Transfer Station Hours: Tues. & Wed., 2–6; Fri. & Sat., 8-4

Boy Scout Bottle Drive: First Saturday each month at the Transfer Station

A REMINDER TO ALL RESIDENTS—

TOWN HALL HAS EXTENDED ITS MONDAY - WEDNESDAY HOURS
TO 5 PM AND THURSDAY TO 6 PM.

**There is a locked drop box located in the first Town Hall entryway
on South Carson Avenue for the convenience of residents who
cannot make payments, etc., during regular town hall hours.**

2013 ANNUAL TOWN ELECTION BALLOT

Barbara L. Suriner, Town Clerk

To Choose and Elect the Following Town Officers:
(May 12, 2014 Annual Town Election)

- | | |
|-------------------------------------|-------------|
| (2) Member(s)-Select Board | For 3 Years |
| (1) Moderator | For 1 Year |
| (1) Member-Dalton Housing Authority | For 5 Years |
| (1) Member-Planning Board | For 5 Years |
| (1) Cemetery Trustee | For 3 Years |
| (3) Library Trustees | For 3 Years |
| (3) Members-Finance Committee | For 3 Years |
| (1) Members-Finance Committee | For 2 Years |
| (2) Members-Finance Committee | For 1 Years |

About the Cover

In 2013, the Berkshire Carousel announced its intention to locate its ca. 1926 Carousel in Dalton at the former Crane Stationery Factory.

Two of the hand carved horses, on display in the Dalton Free Public Library's Weston Reading Room, are shown in this photo by Bruce Gougen, a dedicated carousel volunteer. They flank an extraordinary two-hundred year old grandfather clock donated to the library several years ago by the Weston family.

The cover of this year's Annual Report is printed on Crane Natural White Cover, provided through a generous donation of cover stock from Excelsior Printing and Crane & Co.